



BC Swing Dance Club

#156-4111 East Hastings St.

Burnaby, BC V5C 6T7

www.bcswingdance.ca

[Contact: 778-242-0378](tel:778-242-0378)

BCSDC EGM Meeting

Date: November 26, 2016

Location: 6380 6th Street, Burnaby, BC

Present: Tom Hickey, Kathy Pomeroy, Ian Kirkconnell, Don Brown, Betty Gene McCallum, James Twigg, Wyatt Ritchie

Absent: Michael Shibasaki

Meeting called to order 1:10 pm

Chairperson: Tom Hickey

Adoption of Agenda – moved Don second Ian

EGM – Minutes not available

Welcome to Wyatt

Welcome to Wyatt from the board.

Please submit email telephone, address to Michael Shibasaki for input to Google Groups. First name last name initials, residence address and postal code.

Action: Wyatt

Business Arising from Minutes

Membership Survey – James is in charge and has sent board members an amended draft version.

Betty Gene recommended to amend wording in the survey to lead or follow from male or female. James will send the survey out by December 3.

Action: James

Board to go through survey and send feedback to James by Dec. 17 meeting.

Action: Board

Music Director

Jason has accepted the document. Christmas dance - Maryann will be the second DJ. James will add Maryann's profile to the next dance announcement.

Action: James

Committee Updates:

EGM minutes – in progress. Amendments in progress with Kathy.

AGM Nominations – Committee presented their minutes for discussion.

Please review the document and submit your comments to Kathy by **Dec. 3rd**. If you have any other potential board members in mind please submit.

Action: Board

A fun competitive election process will be offered with nominees making posters and rallying for votes. This will be at the January dance.

James will promote this on-line.

Action: Committee/James

Nomination form will be available on website.

Action: Committee/James

AGM

Consider changing the format of the meeting to offset our losses of the Ben Morris weekend and to limit our expenses. Cut out the lesson (usually small), have AGM in small room from 7-9pm realizing a savings of \$800-\$900.

Motion: Ian moved the AGM format will be, meeting 7 pm -9 pm in the classroom, dance 9 pm-12 am with snacks provided and excluding a lesson. Kathy seconded.

Carried

Budget will be provided by the committee.

Action: Committee

Christmas Dance

Betty Gene gave an update.

Ian will submit something to James promoting beginners lesson on-line.

Action: Ian/James

Santa \$ dance – Proposed Jason, Sheila, Ian, Michael & Amy.

Ian has a Polish Dance troupe giving a dance demo.

Rules & Regs

Ian reported job descriptions are still in progress. There is concern that some job positions may be doing too many functions. Descriptions will be presented at the December 17 meeting for board approval.

Action: Committee

Executive Board Reports:

President –

Tom has health issues and will be resigning immediately. Tom will notify Michael and send a formal letter resigning to the board.

Action: Tom

Michael will decide if he wants to accept the position. Ian will check the process.

Action: Ian

Motion: Ian moved that the board accept Michael as the new President. Seconded by James.

November dance –Chris Desjardins has donated his fees back to the club. Lesson 44, beginners 22 attendance approximately 100.

Insurance Renewal – needs to be submitted before end of December.

BC Registry Services – two members that were released – forms need to be submitted. New board members report to be submitted.

Tom brought up the need for President to have access to funds to pay for various club fees. Kathy recommended we review this under our Financial Policy - Rules & Regs possibly adding that an advance go to the President.

Action: Rules & Reg Cmte

No other reports submitted.

New Business

Confederation Park Contract – Don will wait until we have our new President to have the forms signed. Rates are going up \$10/evening.

Website and Registration

On-line registration is not available at the check in desk if we don't have tablets. A hard copy is needed because of liability - we require a member signature.

James will customize the registration form that we now have and put it on the website. Website person will forward these to Don or bring paper copies to each dance.

Action: James

Board Meeting Space – Don will book boardrooms for December to February.

Dec. 17, Jan. 21 & Feb. 25/17 at 1:00 PM

Action: Don

Mail box key – Don purchased new keys and has made another set. Rent is due \$269 for 15 months. Don negotiated a fee of \$215 with taxes starting December 1st.

One set of keys will go to the President.

Action: Don

Sponsorship

In the past we have sponsored SwingCouver \$300 and Sweet Side \$250. We will address Club promotional displays at functions that we sponsor.

Motion: Don moves that we do not sponsor SwingCouver & Sweet Side. No seconder.

Club Storage

Motion – Betty Gene moved that people with box in storage submit an inventory to the board. Second Ian. Carried.

Action: Don, Tom, Kathy

Kathy will store the inventory from Mickey's house. Wyatt will store the Xmas decorations.

Action: Kathy/Wyatt

Next Agenda:

1. Domain Ownership
2. SwingCouver Sponsorship
3. Promotional Banners

Adjourned: Ian moved, James seconded 3:24 pm

