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**BC Swing Dance Club**

#156-4111 East Hastings St.

Burnaby, BC V5C 6T7

[www.bcswingdance.ca](http://www.bcswingdance.ca)

Contact: 778-242-0378

**BCSDC Board of Directors Meeting**

**Date:** June 15, 2017

**Location:** 3274 Findlay St Vancouver, BC. V5N 4E7

**Present:** Michael Shibasaki, Wyatt Ritchie, Rick Gillespie, Linda Barker, Kathy Pomeroy (via phone), Evelyn Wu, Wanda Roberts, Vickie Langford

**Absent:** Betty Gene McCallum

Meeting called to order 7:05 pm

**Chairperson:** Michael Shibasaki

**Adoption of Agenda**

Add: Community feedback of flashmob events

Move to adopt agenda by Evelyn, second by Rick.

**Adoption of Previous Minutes**

Move to adopt minutes by Rick second by Evelyn.

**BUSINESS ARISING**

**TLC Material** – action next meeting – (not discussed but on-going).

**Stand Up Banner** – on hold to wait for graphic artist Sheila to return from vacation. Sheila to be approached for design

**Summer BBQ**

Vera’s Burger Shack has been booked to cater the summer barbeque. A quote was received within the estimate discussed by the swing club at May’s executive meeting and a $560 deposit was made so secure Vera’s services.

An e-vite will be set up to members of the swing club to obtain an idea of attendance

**Action: Wyatt**

**Flash Mob** – A Surrey/Chilliwack/east of the Fraser River practice group has been set up at Artistic Connection off of the Port Mann bridge to facilitate a great number of dancers. The facility is accessible by transit.

**July Dance –** Date has been changed to July 15th to accommodate Myles and Tessa’s summer bbq (July 22nd), at which many of the “downtown Vancouver” crowd will likely be in attendance

**Mike MacNeil –** We invited Mike and Susie to June’s dance and gave them mugs since they are long-time members who are moving away to deal with family circumstances

**Website Template –** Prices range from $29 to $76, we will review as a group at next meeting. Discussion about the need to keep templates up to date and useable for future board members.

Wanda to provide some templates that would suit the club

**Action: Wanda**

**Executive Board Reports**

**President**

* The President noted that the BCSDC is in the “NOW” paper, advertising the dance
* Other items accomplished include administrative tasks (adding new membership to membership list, working on newsletter, etc).

**Vice President**

* Booked the caterer for the bbq
* Updated website with dance dates, minutes of meetings, etc.
* Published lost and found information to Facebook

**Treasurer**

* Provided a financial report for the month. Highlights include:
  + $289 increase of funds since June’s dance
  + $105 has been earned year to date
* The treasurer noted that the club’s finances are sound and appear to be in better shape than the previous calendar year

**Secretary**

* Secretary absent, but the June dance numbers include:
  + 8 new members
  + 1 renewing member
  + Approximately 80 to 100 people at the dance
  + 43 people in the flash mob class

**Dance/Committee Updates**

**June Dance**

Evelyn recruited people to come from Byron’s classes and Urban Beat. She found that talking to people one-on-one was most effective, rather than blanket invitations.

Setting up membership seems to be much smoother, changes have produced good results

Need to get continuing volunteers and build up a base

**Feedback:** Previous dance (May) was more fun, perhaps because lots of people weren’t asked to dance (standing by the door)

**Discussion on feedback:**

* Having a mixer earlier may encourage people to dance with different people and draw some people onto the floor away from the door
* Vickie suggested that the music seemed too fast, Wanda concurred. However, there seemed to be a good number people on the floor at all times
  + Could be because many people were already dancing for two hours before the social dancing started due to the lesson *and* the flash mob

**July Dance**

Dance is set, with DJ, venue, instructors booked. Dance is July 15th, 7:15 to 11:45. Lesson at 7:30

It was noted by Rick that there will be a tight amount of time for setup because the club is charged by the minute.

Dance to be $10, workshop to be $5

Setup by the executive will be light – just chairs, tables, tablecloths, banner. Vickie to bring reduced amount of material for setup

**Action: Vickie**

Since Evelyn will not be there, Michael to retrieve the cash box from her and bring it to the dance

**Action: Michael**

Executive members in attendance at July dance:

Rick, Vickie (maybe), Evelyn (maybe), Kathy (maybe), Michael, Betty Gene (maybe)

Absent members:

Wyatt, Wanda

**Rules & Regs**

Still in progress, but progress is being made. Financial policy is currently being worked on

Feedback from the board is needed for the job descriptions. Kathy to resend job descriptions to all

**Action: All**

**BBQ**

Wyatt will set up Evite for the RSVP’s.

**Action: Wyatt**

Once Sheila returns from vacation, Michael will ask her to send out graphic designs to advertise for the bbq.

**Action: Michael**

**Discussion: Whether to ask people to bring salad or a dessert**

* Although it raises the community appeal of everyone sharing food, because we are charging to mitigate the cost of the catering we will not require members to bring food to the bbq – we will phrase it as a “if you want” situation
* The BCSDC will provide salad and side dishes to supplement the burgers, hotdogs, and member-brought food

Wyatt to provide write-up of Vera’s for next newsletter

**Action: Wyatt**

BBQ committee to hold meeting in July to further organize

**Action: Wyatt, Michael, Betty Gene**

**Twentieth Anniversary**

Michael is collecting information on who to invite, getting other miscellaneous information like pictures and old advertisements

**Flash Mob**

Community has been very accepting of the flash mob; BCSDC will continue to support organizers.

1.5 hours seems like too short of a time to practice – 2 hours would be ideal

Next practice is at Robson square on June 20th

**August Dance in Transit (Sam’s Dance)**

August 25th at Robson Square, starting at 8:00pm. Swing club will promote, provide instructors, and music

**Review of Discussion by E-mail**

No discussion

**New Business**

**Spending Limits for Board Members**

How much can we spend without a vote by the board members?

* Moved to Rules and Regs , e-mail Kathy with thoughts

**Procedure for making motions/voting/discussions over e-mail**

Michael to put out e-mail procedures for discussion

**Action: Michael**

**Inviting Instructors to Dances**

**Discussion of whether to require instructors to be members first**

Benefits of having instructors attend dances:

* Raises levels of dancing
* They bring new dancers out

Motion: Made by Wanda, seconded by Vickie:

*Instructors on the approved instructor’s list or who dance at a Champion Level to be let in for free to all BC Swing Dances*

**Vote: All for, passes**

BCSDC to provide an approved instructors list at each dance for clarification

**Business Cards**

$35 + tax for 250 1-sided cards according to a quote acquired by Betty-Gene

Motion: Made by Vickie, seconded by Evelyn:

*That the BCSDC create business cards that the board or members can distribute to the public to encourage people to come learn more about our club*

**Vote: All for, passes**

Michael or Betty-Gene to ask Sheila to create a design for the business cards

**Action: Michael or Betty Gene**

**Facebook Ads**

Bonnie suggested that the club look at Facebook ads. Club to do more research for into cost/effective.

Wanda to do research, report for next meeting.

**Action: Wanda**

**Items for Next Newsletter**

* BBQ
* August 25th Dance
* September Dance
* 20th Anniversary Dance Reminder
* Interviews: Ian, Chris Desjardins (future)

**Other Business/General Discussion**

* Mailchimp instead of Constant Contact
  + - Any other alternatives?
* Providing mints at each dance

**Action: Vickie**

* Donating six mugs to Sweet Side

**Motion to Adjourn: Wyatt, Seconded by Evelyn**

**Next Meeting**: July 20th, 2017