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**BC Swing Dance Club**

#156-4111 East Hastings St.

Burnaby, BC V5C 6T7

[www.bcswingdance.ca](http://www.bcswingdance.ca)

Contact: 778-242-0378

**BCSDC Board of Directors Meeting**

**Date:** March 18, 2017

**Location:** 3274 Findlay St Vancouver, BC. V5N 4E7

**Present:** Michael Shibasaki, Betty Gene McCallum, Wyatt Ritchie, Rick Gillespie, Linda Barker, Kathy Pomeroy, Evelyn Wu, Wanda Roberts (via phone)

**Absent:** Vickie Langford

Meeting called to order 1:06 pm

**Chairperson:** Michael Shibasaki

**Adoption of Agenda**

Move to adopt agenda Wyatt second by BG

**Adoption of Previous Minutes**

Move to adopt minutes Wyatt second by Rick

**Business Arising**

* Updated membership list will go on Google Drive. Action: BG, Michael, Wyatt
* All emails to access club will be posted on our website. If a member indicates they are going to attend a board meeting Michael will be notified. Action: Wyatt, Michael
* Dancer TLC – material will send to board. Action: Michael
* Survey results – Breakdown will go on our website & Facebook.

Action: Rick, Wyatt

* Rules & Reg’s (Committee - Kathy, Rick, Michael) – on-going.
* Financial policy – Kathy will send info to Evelyn. Action: Kathy

**Confederation Park** – Linda & Kathy are the liaisons.

* Linda (Confederation) has the dates – we will likely get all our first choice
* BBQ in August a possibility – Linda B will follow up
* Inquiry to be made into the cost and availability to have dance venue available at 7:00 pm or earlier.

Action: Linda

**BBQ** – Tentative dates 2nd and 3rd week of August.

* Dates will be applied for at a few venues. BBQ catering will be investigated. Action: Michael, Wyatt, Linda

**Executive Reports**

**President** – 2017 AGM has been filed

Constant Contact – bounced emails will be available at the registration desk so we can get updated emails. Mail Chimp (free service) is a better choice as it will provide what we need.

Meeting with various past instructors to gather information and build community. Tessa will forward the dance syllabus for other dance communities for our info.

**Vice-President**

Met with VanCity to acquire signing authority.

Websites have been updated - on-going project.

Lots of positive feedback at dance re Snowball and the ‘Ask Me to Dance’ buttons.

**Treasurer**

Financial handouts were distributed and will be available on Google Drive.

To ensure we continue to have funds Evelyn suggested we print and distribute 200 flyers (previously 100) to attract more members.

Discussed various fund raising efforts. Team lead - Evelyn Action: Evelyn

**Secretary**

Will be revamping various forms to make them easier for the board and membership.

**Committee/Dance Update**

See Treasurer’s Financial Report for statistics.

**NEW BUSINESS**

**April Dance**

Rick suggested we use a dance circle, as used in workshops, to encourage new dance partners.

Michael & Wyatt cannot attend, therefore they will sign cheques before the dance.

Action: Wyatt, Michael

Set up – Betty Gene, Kathy, Rick

Tear down – Wanda, Linda

Reg Desk – Vickie to coordinate schedule & invite a volunteer

Action: BG, Vickie

Announcements – BG. Michael will give them to BG

Action: Michael

New signing authority – BG Action: Michael/BG

**Director Updates** (Wanda not present for February updates)

Wanda – Goal is to be instrumental in encouraging dance communities to mingle.

**Board Responsibilities**

Will be listed on Google Drive

**Volunteer Compensation**

Moved by Betty Gene that we give the newsletter volunteer free dance and lesson admission. Second by Linda. Carried

Moved by Rick that all instructors do not pay for the dance on nights that they are teaching. Second by Evelyn. Carried

Moved by Wyatt that people that are volunteering be given free dance admission for 1 hour volunteering and ½ price dance admission for ½ hour of volunteering. Second by Rick.

Information: Beginners – free dance and lesson.

Call for volunteers – website, Facebook & newsletter Action: Wyatt, Rick

**Twentieth Anniversary Dance**

* **Committee** – Michael, Wyatt, Linda, Kathy

Michael will contact past board members.

Move by Kathy that we hire John Guy for one hour at $100 to take pictures. Linda second. Carried

**Member BBQ -** Wyatt

* **Committee** – Wyatt, BG & Michael

August hopefully the date will be booked within the next 2 weeks.

**Ride Sharing Notices** – Will be available at next dance Action: Wyatt

**Promotional Stand-up Banner**

Discussed a new design, new prototype to be acquired. Action: Michael

**Rx Partnership**

Motion by Kathy that we trade dance passes with Rx with conditions to be determined by Michael and Rx. Second Betty Gene. Carried

**Social Media**

Should we be promoting events that non-members are offering?

* We will promote anything within BC on social media and at the dances it will be up to board discretion.

**Sweet Side Sponsorship**

Motion by Kathy to sponsor up to $300 for Sweet Side. Second by Linda. Carried

* + Possibly sponsoring a specific event i.e. beginner track

**Shoes/Boots**

Motion by Rick that we promote Sway’D boots and have Greg deliver pre-ordered boots. Second Linda. Carried Action: BG

Note: Gladstone Secondary School – old dance shoes can be donated. Keep in mind for our next shoe swap.

Meeting adjourned: 3:31 pm. Moved by Rick, second Evelyn.