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**BC Swing Dance Club**

#156-4111 East Hastings St.

Burnaby, BC V5C 6T7

[www.bcswingdance.ca](http://www.bcswingdance.ca)

Contact: 778-242-0378

**BCSDC Board of Directors Meeting**

**Date:** May 18, 2017

**Location:** 3274 Findlay St Vancouver, BC. V5N 4E7

**Present:** Michael Shibasaki, Betty Gene McCallum, Wyatt Ritchie, Rick Gillespie, Linda Barker, Kathy Pomeroy, Evelyn Wu, Wanda Roberts, Vickie Langford

**Absent:**

Meeting called to order 7:07 pm

**Chairperson:** Michael Shibasaki

**Adoption of Agenda**

Add: Defining Beginners

Move to adopt agenda by Rick second by Evelyn.

**Adoption of Previous Minutes**

Move to adopt minutes by Evelyn second by Wyatt.

**BUSINESS ARISING**

**TLC Material** – action next meeting.

**Financial Policy** – in progress.

**Stand Up Banner** – Sample banner was presented. Adding a graphic was recommended. Any suggestions please let Michael know.

 Action: Board

**May Dance**

New floor plan was trialled. Next dance we will have more room as Sweet Side & Sway’D will not be there.

Linda will take over the volunteer coordinating and scheduling for the June dance.

No questions for the floater at the dance.

**Rx Partnership** – Coupons have been made up and will be handed out as of May 19, 2017.

**Privacy Policy**

Evelyn responded via emailed to the member with concerns. The club’s picture taking policy is being posted at the entrance to the ballroom.

**Executive Board Reports**

**President**

* Positive feedback received - Jason said the board is easy to work with. Tessa complimented on the good atmosphere and music.
* A one year gaming license has been applied for and acquired.
* Confirmed with our insurance provider - we are insured for any dance event that we put on regardless of location.
* Newsletter is coming out on a regular schedule.
* Created an annual task list folder on Google Drive. Mail pick up will be noted in this folder.

**Vice President**

* BBQ estimates are complete.
* Updated website adding Flash Mob.

**Treasurer**

* Evelyn presented a treasurer’s report. The club is financially doing well.

**Secretary**

* Completed Procedures for Registration Desk.
* Made up poster for Privacy Policy on photographs.
* Coordinated new set up for Registration Desk at dance.

**Dance/Committee Updates.**

**Rules & Regs** – in progress

**BBQ**

Budget – Vera’s Burgers: $965 for 50 people $19.30/person all you can hot dogs, beef and veggie burgers. This includes BBQ staff & clean up as well as condiments, napkins, table cloths etc. If there are more than 50 people the cost goes down.

Wyatt made a motion second by Evelyn to approve Vera’s Burgers to cater the August barbeque. To charge admission of $5.00 Members, $15.00 Non-Members, Children 12 and under free. Carried

Wyatt will set up Evite for the RSP’s. Action: Wyatt

**Twentieth Anniversary**

Motion by Betty Gene second by Linda to invite past instructors, president’s and DJ’s, they will be given free admission. Carried Action: Committee

**Flash Mob**

Choreography has been posted on Facebook.

Practise and learning session will be offered downtown and in Burnaby. Wanda will investigate venues in the Surrey/Chilliwack area. Action: Wanda

Sam’s dance at Carousel Theatre on Granville Island have open dates for WCS dancing.

Motion by Rick second by Linda that we work with Sam’s dance for August 25th at Robson Square. Suggest we help promote, suggest instructor and help with music style. Carried

**July Dance**

Motion by Rick second by Vickie that we have a July 22 dance with a Flash Mob class. Budget $260 for Scotiabank Dance Centre venue and DJ cost $100-$150. Carried

July Dance Committee – Rick, Vickie Action: Rick Vickie

**Beginners**

If you attend the beginner class you only get one dance free. This will go in the rules and regulations.

**Volunteers - Front Desk**

We will keep on recruiting.

**June Dance**

Mike MacNeil and Susie are moving away after experiencing a family tragedy. The club will offer them a free admission to dance along with 2 mugs and 2 bags. Betty Gene will invite them.

 Action: Betty Gene

**Website Template**

Budget to be made up. Action: Wanda, Wyatt

Adjourned 9:00 pm moved by Rick second by Watt.

**Next Meeting**: June 16th