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**BC Swing Dance Club**

#156-4111 East Hastings St.

Burnaby, BC V5C 6T7

[www.bcswingdance.ca](http://www.bcswingdance.ca)

Contact: 778-242-0378

**BCSDC Board of Directors Meeting**

**Date:** March 1, 2018

**Location:** 305 – 2266 Trinity St, Vancouver

**Present:** Michael Shibasaki, Betty Gene McCallum, Rick Gillespie, Wyatt Ritchie (via skype), Ella Young, Linda Barker, Evelyn Wu, Amanda Brubaker, Edoh Amiran

**Regrets**: Vickie Langford

**Adoption of Chair** –Michael Shibasaki, Past-President

**Adoption of Agenda –** add item 9.C Survey - approved

**Adoption of Previous Meeting –** approved

**Review of Action Items**

* **Website Template & Buttons/T-Shirts –** new webmasterwill manage.
* **Advertising** – Burnaby Now is going to publish our dance dates – confirmed.

**Executive Board Reports**

**President**

Updated website with roles and info.

Filed to BC Society’s Act – who is on the board (stored on our drive)

Meeting with Tessa – her vision for the club and suggestions

Website management – will pass to someone else to manage

Sent out board survey

**Vice-President –** N/A

**Treasurer** – N/A

**Secretary Report** (Betty Gene – past Secretary)

Complied secretarial notes for new secretary Ella

**Past-President**

Michael cleared up responsibilities from his presidential duties:

* Dropped off Jan, Feb & March Socan cheques to Confederation Park
* Correction – Last year we donated to the Cultch 5 passes for 2018
* Socan - We received a bill but it will be corrected as we are now paying Socan through Confederation Park

**Teachers**

March - David & Claudia

April & May - TBD

June – Gerald & Robin Cote

**February Dance**

Attendance 73, 50 members, 23 non-members.

**New Business**

Visions or ideas for board:

Evelyn – Financials, 50/50 draw, general assisting with tasks.

Ella – Will confer with Wyatt. Automate as many processes as possible. Assist with insurance since it is a forte. Help where needed.

Amanda – Modernizing and automating so volunteers don’t have so much to do. Are we social or are we building a skill and can we do both? Help where needed.

Edoh – General help. Most sensitive to building interest in club being aware that attendance has fluctuated. Keep the club viable. Bring awareness of what attracts people using his expertise in the Bellingham Club. Will help with website.

Rick – Social Media - Facebook, surveys. Involved with bringing in new instructors if need be.

Michael – Likes the direction & progression of the atmosphere of the board which reflects on the membership.

**Assigned Roles**

* **Volunteer Coordinator** – Wyatt & Rick
	+ Shade is interested in being the on-going paid worker
	+ One board members should be at the desk until 10:30 pm
* **Barbeque** – Edoh (acquire dates and venues) Action: Edoh
* **Website** – Edoh
* **Automation** – Amanda, Ella & Rick
* **Suggestion Box** – Rick will set it up Action: Rick
* **Handbills/Posters**– Rick
* **Facilities** – TBD
* **Volunteers** – Wyatt will organize for March dance. Rick will put out the volunteer request. Action: Wyatt/Rick
* **Newsletter** - TBD

**Survey Results –** Rick

We have 86 people that have responded. Results will be published in our newsletter.

**Newsletter Items**

* Survey link
* New board Info – Request for 1 more director
* Links to articles
* March dance Info

**Inventory** - 4 mugs, 6 dance bags

* Edoh or Vickie will supply green candies to put in the mugs for an additional prize during 50/50 draw. Action: Edoh/Vickie

Meeting Adjourned 8:50 pm – Moved by Rick seconded by Evelyn

Next Meeting – TBD (usually Thursday after dance)