

**BCSDC Board of Directors Meeting****DATE:** April 26, 2018**LOCATION:** Ella's House, 3671 Pandora St., Vancouver, BC**PRESENT DIRECTORS:** Wyatt Ritchie, Michael Shibasaki, Rick Gillespie, Ella Young, Vickie Langford, Evelyn Wu, Amanda Brubaker, Edoh Amiran**ABSENT DIRECTORS:** None

Item #	Item Title	Item Description	Update / Action	Action - Member
1	Call meeting to order		Called at 7:05	Wyatt
2	Adoption of Agenda		Approved	All
3	Adoption of previous minutes		Approved	All
4	<b>Review of Action Items from Previous Minutes</b>			
4a	Buttons/T-Shirts/etc.	Wyatt will get quotes for options from Wanda, continuing from previous boards' efforts	Wyatt got quote but for bracelets. Wyatt to pursue other options with Wanda or other similar - perhaps orange t-shirts or bibs.	Wyatt
4b	BBQ	The dates (July 21, August 11/ 18) suggested via email all look good– Edoh will apply through the city of Burnaby and put down a deposit	Edoh booked August 18 <sup>th</sup> in the afternoon in Central Park, Burnaby	Edoh
4c	Automating the front desk	Much discussion, but likely at least two new tablets will be required (Approx. cost for each is <\$500). Will try to sell the old ones if new ones are purchased	Additional assessment needed around available programs for the real-time update of database on a tablet or computer	Rick/Amanda/Ella
4d	Suggestion Box		Vickie	Complete
4e	Posters		May posters are ready to go – will be released soon on Facebook site	Rick
4f	Newsletter		May newsletter will be	Ella

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4g	Survey Results		transitioned to Ella, Wyatt to help	Complete
			Results were added to the website and Facebook, link sent out in the newsletter	
4h	Inventory	Mugs/bags to be given out over the next few months to the 50/50 winner	Continue until gone	Vickie
5	Executive/Board Reports	President's report	- Need to find a student for the May dance – pay is about \$60 - suggestions welcome - Otherwise, assisting members and committees as needed	Wyatt
		Vice President's report	Continuing to investigate options for automating – maybe kindle notebooks	Amanda
		Treasurer's report	Report circulated – the club is doing well, previous dance was very succesful	Evelyn
		Secretary's report	- Will continue to try to reconcile member numbers between the binder and Excel file - Will get a one-pager for students and volunteers to sign around data privacy	Ella
6	Dance Review	April:		
		45 in the intermediate lesson		
		Good numbers for the dance		
		9 beginners		
		General Discussion	Great DJ	
		May:	May 12th	
			Teachers – Intermediate - Alpha and Shannon	
			Beginner – Amy/Michael	
		June	Teachers - Gerald & Robin Cote	
		September	Pamela	
7	Review decisions	Oct		Michael will arrange
		Dec		Michael will arrange
				None



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made via email

8	Committee Updates	Extra dances	July 7 <sup>th</sup> confirmed at Basa – Pam will teach a 2-hour flashmob workshop	Ongoing
		Workshop Weekend	Fall 2018 Notes sent to 3 instructor options	Rick
9	New Business	Review form for lessons/workshops	Edoh will share a trial feedback form	Edoh
		Music Survey	Edoh presented an idea to have a music survey. After general discussion, this was tabled for end of year survey	Edoh
		Flash mob	1-hour workshop to be held before the June dance	Rick
		Advertising	Inform Confed. Centre about the extra hour	Evelyn
			Club was approached to advertise on garbage bins in Burnaby. After discussion, unanimous to not pursue buying ads	None
10	Newsletter Items	KDC swing dance weekend	Maybe a full weekend?	Amanda
		Check dance calendars for conflicts	Ray / Dave&Claudia / Other?	Ella
		Usual stuff		
		Promote new instructors for May dance		Rick will send a bio to use
11	Next Meeting	BBQ save the date		
		Suggestion box notice		
12	Adjourn	Bring a H2O bottle		
		Thursday after the dance	May 17	Ella's
			20:50	All