



BCSDC Board of Directors Meeting

DATE: July 5, 2018

LOCATION: Ella's House, 3671 Pandora St., Vancouver, BC

PRESENT DIRECTORS: Wyatt Ritchie, Michael Shibasaki, Rick Gillespie, Ella Young, Evelyn Wu, Amanda Brubaker, Edoh Amiran (by phone)

ABSENT DIRECTORS: Vickie Langford

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1. Call meeting to order: 7:03PM
 2. Appointment of Chairperson - president
 3. Adoption of Agenda: Approved with additions
 4. Adoption of previous minutes: Postponed until minutes are cleaned up
 5. Review of Action Items from Previous Minutes:

Buttons/T-Shirts/etc.

- Amanda to pursue

BBQ

- Booked August 18th in the afternoon in Central Park, Burnaby
- Caterer needed

Automating the Front Desk

Much discussion, but likely at least two new tablets or laptops will be required (Approx. cost for each is <\$500). Will try to sell the old ones if new ones are purchased.

- Wyatt's tool is working well and he is to add the ability to track how much was made at the dance from different groups.

Action: Rick/Amanda/Ella/Wyatt

Free Memberships for beginner dances

Motion – print 500 free current calendar year membership cards to give to instructors who are to give to non- BCSDC member students

Amanda is working on printing the cards



BCSDC Board of Directors Meeting

Action: Amanda

6. Executive/Board Reports:

a. President's report

- Corresponding with members and various inquiries
- Working with all of the committees
- Keeping website updated
- Need to confirm our former paid student for the June dance
- Note: invoices are needed from people we are paying so they are not considered staff

b. Vice President's report

- Working on automating options

c. Treasurer's report

- The club is financially doing great, even better than previous year, which was considered a success

d. Secretary's report

- Will get a one-pager for students and volunteers to sign around data privacy

7. Dance Review

a. June Summer Dance Review

- 52 in the flash mob lesson
- 57 in the intermediate lesson
- 70+ for the dance
- 19 beginners
- General Discussion
 - Incident – a member reported the threat of physical harm by another member to the Board – letter delivered to each member involved
 - Complaint about dancer – a member reported that another attendee hurt her shoulder – no formal action taken as the member decided to not report the incident
 - Music was much better than last time as Wyatt talked to Jason about some negative music reviews the previous dance

b. July Dance

- Pamela teaching WCS Flash Mob/Rally at Basa studio
 - Doors 6, workshop 6:30-8:30, then dance



BCSDC Board of Directors Meeting

- ii. September Dance
 - Pam teaching NC2

8. Review decisions made via email

None

9. Committee Updates

a. Automation

- Found a Costco laptop, looks like it will satisfy club requirements. Amanda to confirm it has a hard drive, purchase

Action: Amanda/Rick to confirm Costco machine will satisfy requirements

b. Extra Dances

- Dance-in-transit – club can co-promote - \$100 – motion by Rick: co-promote a Robson Square summer dance with DIT for \$100
 - a. All voted for it except 1 board member

c. BAMEO Workshop Weekend – Nov. 2-4

- BAMEO unsure if they can stay at acquaintances, may need a hotel near the venue
- Still need a venue

Actions: Rick to find venue, Michael to get work permit template, Amanda to get Paypal set up

10. New Business

a. Discussion of bylaw 5.8 (Contracts)

- There was discussion around who can really sign contracts and do two Board members really need to?
- All agreed that Rick could sign contracts alone for workshops

11. Items for next newsletter(s)

- a. Call for volunteers and new board members
- b. Next dance dates
- c. BAMEO Workshop

12. Items to keep in mind



BCSDC Board of Directors Meeting

- a. Ideas about what to do with our promotional inventory (Mugs #, # black dance bags) always welcome, but will continue to give out at dances
- b. December dance prizes

13. Next Meeting(s)

September 25th at Ella's

14. Motion to Adjourn

- i. 8:50