



## BCSDC Board of Directors Meeting

**DATE:** Sept 25, 2018

**LOCATION:** Ella's House, 3671 Pandora St., Vancouver, BC

**PRESENT DIRECTORS:** Edoh Amiran, Ella Young, Micahel Shibasaki, Amanda Brubaker, Vickie Langford, Rick Gillespie, Evelyn Wu, Wyatt Ritchie

**ABSENT DIRECTORS:** None

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1. **Call meeting to order: 7:07PM**
  2. **Appointment of Chairperson - president**
  3. **Adoption of Agenda: Approved with additions**
  4. **Adoption of previous minutes: Postponed until minutes are cleaned up**
  5. **Review of Action Items from Previous Minutes:**

### **BBQ**

Edo/Ella/Wyatt to assist in setting up BBQ

- BBQ complete, was successful
- Venue had a fire ban so we couldn't use Vera's burgers for BBQ. Club used Panago and Dominos instead
  - Domino's online pizza calculator was used. Club could have underestimated their guess by 10% and been okay
  - Pizza was much cheaper, very easy to set up, and allowed for a variety of options, including vegetarian
- Some people asked about dancing at the bbq, but the board did not rent a floor this year. To be considered next year
- Some concern about neighbour's garbage – the club had the entire area but allowed others to use some picnic benches because we didn't have a need for them. Other people left a lot of garbage, but no complaints were heard from parks board.

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**Automating the Front Desk**



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Additional assessment needed around available programs for the real-time update of database on a tablet or computer. Will also need to purchase an extension cord and software, likely Microsoft Access

- Added the capability to track amount made per dance. Wyatt to add a column to track instructor to see if there is correlation between amount made and instructor

**Action: Wyatt**

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### Free Memberships for beginner dances

Previous Motion passed – print 500 free current calendar year membership cards to give to instructors who are to give to non- BCSDC member students

Amanda is working on printing the cards

**Action: Amanda**

### 6. Executive/Board Reports:

#### a. President's report

- Corresponding with members and various inquiries
- Working with all of the committees
- Talked to some local Vancouver dancers to see if they could get involved in BC Swing Dance, explained the long-term vision. They weren't immediately interested but the seed has been planted
- Updated website

#### b. Vice President's report

- Been talking to members and thinking about opportunities for the club to expand
- Working hard on the BAMEO intensive with Rick

#### c. Treasurer's report

- The club is financially doing great, even better than previous year, which was considered a success

#### d. Secretary's report

- first confidentiality undertaking signed by Dylan
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### 7. Dance Review

#### a. July Summer Dance Review

- i. 38 in the flash mob lesson
- ii. 59 for the dance
- iii. General Discussion
  - Baza was too hot and too small for the club
  - DJ had quiet music at first and was not necessarily ready to play at the start. Did not conduct a sound check, played music from phone
  - Enough people at the dance to make the July summer dance a regular dance

#### b. September Dance

- i. 62 in the intermediate lesson
- ii. 12 in the beginner lesson
- iii. ## in the dance
- iv. General Discussion
  - Hour early worked out really well, people like it. Will begin dances an hour early going forward, except for October's dance (already scheduled)
    - a. There seemed to be quite a few more people at the end of the night because it ended earlier
  - There was an intoxicated member of the public who was harassing people, eventually left. No real impact, but a nuisance
  - Comments on the music were positive
  - Hired student Dylan did a great job
  - Ran out of sign in sheets – Ella to print more, put in back of blue binder

**Action: Ella**

#### c. Upcoming teachers:

- i. October –Elizabeth Hudgins and Zoltan Meszaros
- ii. November – Ken Wolder teaching Country 2 Step. **Dance will be an hour earlier**

### 8. Review decisions made via email



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None

### 9. Committee Updates

- a. Automation
  - Found a Costco laptop on the cheap, looks like it will satisfy club requirements. Amanda to confirm it has a hard drive, purchase
- b. Extra Dances
  - Will table for a while, until the New Year
- c. BAMEO Workshop Weekend
  - 32 registered, 18 leads, 14 follows at time of meeting
  - Private lesson studios narrowed down to two places
  - Dance cost is about \$1,700 plus instructor-related charges
  - Flights are approximately \$930USD for both
  - BAMEO unsure if they can stay at acquaintances, may need a hotel near the venue
  - We have around 16 hours of material, and we can pick what to focus our 8 hours on – survey ?
  - If a board member volunteers, they can have the lower tier price

### 10. New Business

- a. Early sign membership sign up
  - Start in November, will limit lines for January
- b. Social activities
  - Ski trip was suggested
    - a. Rick volunteered to lead committee with Edoh and Wyatt to focus on organizing a ski trip for members to get to know each other. Club to support organization, not financials
  - Bowling was also suggested
- c. Follow up from previous complaint
  - Some concerns expressed over club letter by a recipient. The board feels that the letter sent about the complaint was fair and stands by it, but welcomed the member to send the board a response letter for the board to consider
- d. Myles and Tessa's Meeting
  - Myles and Tessa hosted a Vancouver WCS "leadership" meeting to help all leaders in Vancouver. Included members of the board. Forms and methods of leadership was discussed



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e. Succession Planning

- Board members to start to think about next year's board and whether they want to run. If not, think about people that could replace them. Board rolls over in Feb.

f. Website

- Edoh to help update website with dance calendar, other useful things. Goal is to make bcswingdance.com the de facto website for Vancouver and the lower Mainland (and maybe even BC!) WCS dance news and event dates. See the Vancouver blues scene webpage as an example.

**Action: Edoh**

### 11. Items for next newsletter(s)

- a. Call for volunteers and new board members
- b. Next dance dates
- c. BAMEO Workshop

### 12. Items to keep in mind

- a. Ideas about what to do with our promotional inventory (Mugs #, # black dance bags) – give 2 mugs to BAMEO ?
- b. December dance prizes

### 13. Next Meeting(s)

October 18<sup>th</sup> at Ella's

### 14. Motion to Adjourn