**DATE: Saturday January 4th, 2020**

**LOCATION: Vickie’s house**

**PRESENT DIRECTORS:** Amanda, Wyatt, Anne, Veronica, Vickie, Ella, Rick, Edoh.

**APOLOGIES:** Crystal.

**ABSENT:**

1. **Call meeting to order:** 11:04
2. **Appointment of Chairperson:** Amanda
3. **Adoption of Agenda:** Add AGM.
4. **Adoption of previous minutes:** Approved.
5. **Review of Action Items from Previous Minutes:**

**Free Memberships for beginner dancers**

Letter to instructors drafted and being reviewed by the Board.

1. **Executive/Board Reports:**
	1. President's report. Made a list of items requiring annual renewal, and these have now been paid. “Service renewal tracking” in the general information folder. This includes gaming and insurance, as well as other items. Notes include that the gaming license requires the dates of the draws, and that working with the insurance broker has been difficult. Otherwise talking to people as usual.
	2. Vice President's report. Items covered below.
	3. Treasurer's report. The current spreadsheet does not show the SwingCouver expenses or revenue which will likely result in a small loss. For 2019 we are close to breaking even. The last dance made about 300 dollars.
	4. Secretary's report. Membership renewals are working on-line as well as in person, thanks to Amanda and Wyatt for making this change.
2. **Dance Review**
	1. December dance
		1. Approximately 20 in Pam’s line dance class (probably 20 to 30 depending on the time).
		2. About 10 in Alia & Amy’s beginner lesson.
		3. DJs: Jason & Rick.
		4. General discussion. Set-up was a problem again, and will be discussed with Confed. Particularly, chairs were stacked in the corner and had to be removed. Made 70 dollars on the 50/50. For the year 1143 dollars were taken in (with just over 1/2 going out). We should have tracked who won each item.
	2. Upcoming dances & instructors
		1. January:
* Intermediate: Dave & Claudia
	+ “New Year’s Illusion Resolution” (WCS).
		- * Beginner: Michael & Amy.
			* DJ: Jason.
			* Announcements by Vickie. We should advertise the AGM as much as possible.
		1. February
			- AGM: no lessons. Start setup at 5:00, people will be arriving at 5:30, with the meeting 6:00 to 8:00.
			- Pizza (pepperoni?). Vickie will arrange pizza. Veronica and Edoh will bring pop (heart chocolates?).
			- AGM package by Wyatt, to include the agenda, President’s report, Treasurer’s report, and a letter from the DJ, income statements, and a budget for 2020. Ballot sheets.
1. **Review decisions made via email**
2. **Updates**
	1. Victoria dances. NYE dance did well and was enjoyed.
	2. PayPal membership renewals. Trickling in slowly.
	3. SwingCouver tables. One seat still not paid, but all are taken. Table items purchased by Amanda, and chair identifiers will be provided. Rick bringing candy. Newcomer cash is set and will be delivered by Amanda. Banner will be brought by Crystal.
	4. Selection committee. Discussions with potential board members continue.
3. **New Business**
	1. 2020 insurance. Paid. It is approximately 160 dollars per dance, and includes the new higher liability required by Burnaby. Discussed the appropriate contribution from the Victoria dance. The Victoria dance is asked to pay 320 dollars a year toward insurance, which is 20 percent of the cost to the club.
	2. Kielbasa workshop. Cheryl is proposing March 21st. We will ask whether the 14th is possible. Discussed the timing and duration of workshops. Aiming for the afternoon (2 to 3 hours?) and evening (if before our dance). The club will arrange for private lessons in the morning. Edoh will follow up with Cheryl. Ella and Veronica will help.
	3. 2020 instructors. Some booked through April. Additional options discussed.
	4. Summer dance. One option is Wise Hall. The library downtown is another option. Amanda will investigate.
	5. Booking a venue for the picnic. Will look at Trout Lake / John Hendrick park again. Edoh and Anne will investigate. (Book Feb. 4th).
	6. Changes to Daniel’s peer practice (since Daniel has moved). Now run by Rick and Inna on Tuesday nights at Dance Express in Burnaby. Two hours with the first one structured. Participants must be currently taking classes, have learned the basics, and be interested in working on skills and technique.
4. **Items for next newsletter(s)**
	1. Membership renewal, including availability on-line (and link).
	2. Board nominations. Encourage people to attend the AGM.
	3. Victoria dance.
	4. 2020 dance dates.
	5. Blog posts (M&T Coach’s Corner, etc.)
	6. Call for volunteers.
	7. Description of the Tuesday practice.
5. **Items to keep in mind**
6. **Next Meeting(s).** February first at Vickie’s or on-line. Saturday, from 11:00 to 1:00.
7. **Motion to Adjourn** Rick and Vickie, approved at 1:02.