



BCSDC Board of Directors Minutes

DATE: Saturday March 7th, 2020

LOCATION: Amanda's place 202-2445 W 3rd Ave Vancouver V6K 4K6

PRESENT: Nela Subrtova, Amanda Brubaker, Wyatt Ritchie, Vickie Langford, Jenessa DeYoung, Rick Gillespie, Wanda Roberts

APOLOGIES: Crystal McLeod, Anne Brozensky

ABSENT:

1. **Call meeting to order: 5:07PM**
2. **Appointment of Chairperson: Amanda Brubaker**
3. **Adoption of Agenda: Adopted as stands**
4. **Adoption of previous minutes: Adopted as stands**
5. **Review of Action Items from Previous Minutes:**

Free Memberships for beginner dancers

Letter to instructors drafted and being reviewed by Amanda to send out.

Letter to All-Stars

Letter to all-stars as invitation to attend dances to be reviewed by Amanda

6. Introduction of Board members

- Amanda - president
- Rick - Vice president
- Wyatt - Secretary
- Anne - Treasurer
- Vickie - Director
- Nela - Director
- Jenessa - Director
- Wanda - Director



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- Veronica - Past-Director
- Edoh - Out-going secretary

7. Executive/Board Reports:

- a. President's report
 - Renewed registration under the BC Societies act
 - Paid for website
 - Talking to people about the club
- b. Vice President's report
 - Added new board members to the email
 - Sent out list of roles to board members to think about what they would like to do
- c. Treasurer's report
 - 15 memberships sold at the last dance, brings our membership total to 120
 - No lesson revenue at last dance, but instructor
- d. Secretary's report
 - Added new board members to Google drive
 - Retitled all minutes/agendas to the same date format so that they're easy to find
 - Created new action items spreadsheet
 - Updated the website with new board members
 - Sent out an email to introduce the new board members
 - Uploaded minutes from the 2019 AGM, and 2020 January
 - Organized and printed AGM package

8. Dance Review

- a. February dance
 - i. No lesson due to AGM
 - ii. Seemed to be average, no official numbers
 - iii. DJs: Jason
 - iv. General discussion
 - Setup was improving, ongoing discussion with Confederation centre about this
- b. Upcoming dances & instructors
 - i. March:
 - Intermediate: Pam
 - Beginner: Celina



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- DJ: Jason
- Pi(e) dance
 - a. See review of decision made via email (agenda item 9a)
 - i. Wanda to purchase pi
 - ii. Board to search for hand-sanitizer - it is in shortage.
 - ii. April
 - Intermediate: Michael & Amy
 - Beginner: Pam
 - DJ: Jason
 - Dylan will be absent

9. Review decisions made via email

- a. Motion brought forward by Rick via email: "That the BC Swing Dance Club celebrate Pi Day at the BCSDC March 14 (3/14) Burnaby dance with a pie pot luck. The Club will supply plates, utensils, napkins, and any other necessary items, plus 2 pies and a package of tarts from Costco. A call for people to bring pies will be made on our social platforms plus the email newsletter as soon as possible."
 - Motion by Rick, seconded by Vickie. Motion passed unanimously

10. Updates

- a. Victoria dances
 - Wanda teaching tonight
 - Dances continue to be very profitable
 - Carolyn got two tickets to Easter swing and tickets to Bridgetown donated to the club
 - Valentine's day dance was free, had a huge turnout
 - The one-year anniversary dance is the first week of May, Michael and Amy will be teaching a two hour workshop prior to the dance, and the lesson at the dance. The dance will also be free
- b. Kielbasa workshop
 - August 29th has been suggested for this workshop, which is one week after the BC Swing Dance picnic
 - April is no longer possible
 - Need to sort out accommodation, but Michael and Cheryl are usually willing to stay at dance member's houses
 - Committee Formed to organize workshop: Amanda, Edoh, Nela, Wanda



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- Motion: To bring Michael Kielbasa to Vancouver on August 29th for an afternoon workshop and a social dance in the evening. Details to be determined by the Michael Kielbasa committee and approved by the board. Wanda motioned, Vickie seconded. Motion passes unanimously

c. 2020 instructors

- All intermediate instructors are booked for 2020, Ian Kirkonnell is penciled in for December

11. New Business

a. Board roles

- Membership coordinator - Wanda
- Volunteer coordinator - Wanda
- Facility liaison - Anne and Amanda
- Instructor coordinator - Rick
- Newsletter coordinator - Wyatt
- Social media coordinator - Janessa
- Website manager - Nela
- Flyer coordinator - Crystal
- Registration coordinator - Wyatt, Amanda
- Supplies coordinator - Vickie
- 50/50 draw coordinator - Janessa
- Electronic records manager - Wyatt

b. Summer dance

- Summer dance committee - Amanda, Crystal, Wanda, Janessa
- To determine when/where the annual summer dance is held
- Committee should coordinate with other dances/important dates in the summer, including D2, Robson square, celebration of lights, etc.

c. Coquitlam/dojo dance

- A club member named Richard has offered up his dojo for a free dance on a Saturday.
- Committee formed to investigate - Crystal and Amanda

d. Club rebranding

- Nela would like to unify the club's branding so that we stay consistent across platforms/media/messages.



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- Edoh expressed that the entire membership base should be polled to make sure the change is welcome and does not alienate them.
- Nela will start taking idea to update the website, and from there spread to our other platforms
- Website would ideally have a mix of BC Swing Club information and WCS information
- e. Strategy meeting
 - Amanda would like to host an extended meeting to plan direction and action plans for the board.
- f. Life membership
 - Motion: The board will make Michael and Amy Sibasaki lifetime members at the May 2020 dance to recognize their contribution to the club. A committee will be formed to finalize details to be brought to the board via email in a timely fashion. - Motioned by Vickie, Seconded by Janessa
 - Unanimously passed
 - Committee: Amanda, Vickie, Wanda
- g. Mixer options
 - It has been brought to the board that snowball mixers do not provide as much opportunity to meet new people.
 - The board will explore new mixer options

12. Items for next newsletter(s)

- a. Membership renewal
- b. Victoria dance
- c. 2020 dance dates
- d. Peer practica on Tuesdays
- e. Blog posts (M&T Coach's Corner, etc.) (Stretching)
- f. Call for volunteers
- g. Naked truth podcast on germs

13. Items to keep in mind

14. Next Meeting(s)

- TBD

15. Motion to Adjourn

Vickie motions to adjourn, Wyatt seconds motion