

DATE: April 17, 2021

LOCATION: Virtually, Via Zoom

1. **Call meeting to order:**
2. **Introduction of AGM Chairperson: Amanda Brubaker**
3. **Confirmation of members in good standing attending the AGM:**
4. **Quorum Determination - "The quorum for the transaction of business at a General Meeting is 15% of the members in good standing, or a minimum of 20 people, whichever is greater."**
5. **Adoption of Agenda:**
6. **Official Introduction of the Board**
7. **Official Adoption of 2020 AGM minutes:**
8. **President's Report**
9. **Treasurer's Report**
10. **Election of New Board of Directors**
 - a. **President**
 - b. **Vice-President**
 - c. **Treasurer**
 - d. **Secretary**
 - e. **Directors**
11. **Old Business**
 - No old business to carry
12. **New Business**

13. Next Meeting(s)

14. Motion to Adjourn:

DATE: February 15, 2020

LOCATION: Confederation Centre

PRESENT DIRECTORS: Amanda Brubaker, Rick Gillespie, Anne Brozesky, Vickie Langford, Crystal MacLeod, Veronica Wisniewski, Wyatt Ritchie, Ella Young, Edoh Amiran.

Agenda

1. **Call meeting to order: 6:09**
2. **Introduction of AGM Chairperson: Amanda Brubaker**
3. **Confirmation of members in good standing attending the AGM**
4. **Quorum Determination - "The quorum for the transaction of business at a General Meeting is 15% of the members in good standing, or a minimum of 20 people, whichever is greater."**
 - a. **23 in attendance at the AGM**
5. **Adoption of Agenda: Adopted – Graham Percival, Richard Mcilmoyl**
6. **Official Introduction of the Board**
7. **Official Adoption of 2018 AGM minutes: Adopted – Wyatt Ritchie, Graham Percival**

President's Report

- Amanda Brubaker read through and commented briefly on her report provided in the AGM package.

Treasurer's Report

- a) **Approval of Financial Statements – Moved and seconded by Wanda Roberts and Crystal McLeod. Unanimously approved.**
 - b) **Approval of 2020 Budget – Moved and seconded by Vickie Langford and Veronica Wisniewski. Unanimously approved.**
 - Anne Brozensky reviewed the highlights of the past year and discussed the financial statements provided.
 - Members asked for a few clarifications of specific items. Budget was unanimously approved.
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A note from DJ and Music Director Jason Brown, which appears in the AGM package was read.

Election of New Board of Directors

Michael Shibasaki was appointed electioneer.

President: Amanda Brubaker was nominated. Amanda accepted.

Vice President: Eric Kolotyluk, Wyatt Ritchie, Nick Smith, Crystal MacLeod, Rick Gillespie and Wanda Roberts were nominated. Eric declined, Wyatt declined, Nick declined, Crystal declined, Rick accepted, Wanda accepted. A vote resulted in Rick being elected VP.

Treasurer: Anne Brozensky, Rhonda Welch, Graham Percival and Jenessa DeYoung were nominated. Rhonda declined, Graham declined, Jenessa accepted, and Anne Brozensky accepted. Anne was elected.

Secretary: Nela Subrtova, Wanda Roberts, Wyatt Ritchie, Edoh Amiran, Kathy Pomeroy, Danni Willets, Jenessa DeYoung and Richard Mcilmoyl were nominated. Wyatt and Wanda accepted. Wyatt was elected.

Directors: Graham Percival, Eric Kolotyluk, Wanda Roberts, Nela Subretova, Nick Smith, Vickie Langford, Jenessa DeYoung, Crystal MacLeod, Ella Young, Veronica Wisniewski and Edoh Amiran were nominated. Nomination was accepted by Eric, Nela, Vickie, Jenessa, Wanda, Crystal and Ella. Nela, Vickie, Jenessa, Wanda and Crystal were elected.

Old Business

- None
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New Business

- Richard Mcilmoyl is volunteering his Excel Martial Arts location as a venue for dances or lessons.
 - Eric Kolotyluk observed that music last year was better than during the previous year. Seconded by Richard.
 - Jason Brown suggested making a deal with the organizers for Thursday night's dance at SwingCouver, which he suggested would be good for local dancers. Some discussion followed about the club's relationship with SwingCouver.
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Next Meeting(s)

On or near Saturday, February 13, 2021.

Motion to Adjourn: 8:02 p.m. Graham Percival, seconded by Wyatt Ritchie.

A Letter from the President

Dear members,

Thank you everyone for making the time to attend tonight. I hope you're all well and have found things that help through this difficult time. As you can imagine my report will be much shorter than last year's, as there is much less to talk about this time around.

2020 was a challenging year where we could only hold 2 of our regular dances due to the pandemic, the last of which was the 2020 AGM. How long ago that feels now!

In response to the shutdowns and social distancing, the Club held virtual events via Zoom, which was spearheaded by one of our new board members, Nela Šubrtová. Overall we held 12 events on a variety of topics, including solo dancing, technique, mobility and injury prevention, line dancing, new music, and our holiday party. The events were by donation and open to everyone. I want to thank the instructors and volunteers who put together materials and modified their teaching setups to deliver these classes online:

- Celina Villarroel Whiting
- Meaghan Efford
- Gerald and Robin Cote
- Gabriel Shaw
- Inna Stetsiak
- Amy Shibasaki
- Ilona Hronkova

I would also like to thank the current board for their time and effort over the past year. We had some big plans for 2020, which included a semi-regular night in Vancouver, new instructors and DJs, and more weekend workshops. Obviously none of those things were possible, but the board did a great job of coming together to make the best out of a difficult situation and support each other as well.

Unfortunately per our bylaws, my tenure as President must come to an end as this was my 2nd year. Not to worry though, I will still be around in some other capacity on the board.

Thank you everyone for your continued support of the club. Hopefully we will see each other on the dance floor again in the near future.

Sincerely,
Amanda Brubaker
President
BC Swing Dance Club



BC Swing Dance Club Treasurer's Report Annual General Meeting

The Club held two dances before the COVID closure, and organized online events during the rest of 2020. These virtual events were not designed to make money as much as to keep the swing dance community connected.

The Club carried a surplus of \$14,036 (comprised of cash in the bank and cash held in our PayPal account) as of December 31, 2020.

Revenue

The total revenue for 2020 was \$3,262. Dance revenue was from the January and February 2020 dances, and membership revenue was from 2020 memberships purchased in 2020. 2020 memberships purchased in 2019 are included in the 2019 figures. Included in other revenue is a contribution from the Victoria Chapter as they operate under our insurance. Overall after the expenses mentioned below there was a loss of \$1,897, mainly due to the requirement to purchase liability insurance to cover the events we held, including the virtual events.

Expenses

The main expense for the year was the renewal of the Club's commercial liability insurance at just over \$2,000. The expense of the virtual events was nearly even to the donations from attendees, only costing the Club \$92.

Our administrative expenses are lower than the previous year, and include the cost of hosting the website, the postal box and Zoom licenses and charges.

We sponsored the Newcomer Jack & Jill division at Swingcover 2020 with a contribution of \$300. The club is planning to sponsor a table at the end of this financial year for the next SwingCouver.

Budget

The budget is presented in the first column of the Income Statement for the 2021 budget, some of which are assumptions depending on BC health guidelines and the comfort level of members in returning to dances later this year. Our goal for 2021 is to hold a few dances at the end of the year.

Balance Sheet

A look at the balance sheet will show that the Club has a healthy cash balance of \$14,036. We also have prepaid expenses of \$2,050, which is the insurance.

Anne Broženský,
Treasurer

British Columbia Swing Dance Club



Balance Sheet as at December 31, 2020

ASSETS

Current Assets	2020	2019	2018
Cash	\$ 12,823	\$ 14,470	\$ 15,910
Cash held in PayPal	\$ 1,212	\$ 465	\$ -
Prepaid Expenses	\$ 2,050	\$ 3,783	\$ 2,572
Total Current Assets	\$ 16,086	\$ 18,718	\$ 18,482
TOTAL ASSETS	\$ 16,086	\$ 18,718	\$ 18,482

LIABILITIES

Current Liabilities			
Unearned Revenue	\$ -	\$ 735	\$ 1,110
Total Current Liabilities	\$ -	\$ 735	\$ 1,110
TOTAL LIABILITIES	\$ -	\$ 735	\$ 1,110

Equity

Current Income	\$ (1,897)	\$ 611	\$ 1,855
Retained Surplus	\$ 17,983	\$ 17,372	\$ 15,517
TOTAL EQUITY	\$ 16,086	\$ 17,983	\$ 17,372
LIABILITIES AND EQUITY	\$ 16,086	\$ 18,718	\$ 18,482

British Columbia Swing Dance Club

2020 Income Statement with Comparatives and 2021 Budget



REVENUE	2021 Budget	2020 Actual	2019 Actual	2018 Actual
Dance revenue	\$ 3,000	\$ 2,445	\$ 13,569	\$ 14,498
Membership revenue	\$ -	\$ 400	\$ 2,310	\$ 2,427
Total dance and membership revenue	\$ 3,000	\$ 2,845	\$ 15,879	\$ 16,925
50/50 draw	\$ -	\$ -	\$ 574	\$ 761
Interest income	\$ 15	\$ 7	\$ 15	\$ 14
Other income - Victoria contribution	\$ 410	\$ 410	\$ -	\$ 92
Net revenue - Workshop weekend	\$ -	\$ -	\$ 8	\$ -
TOTAL REVENUE	\$ 3,425	\$ 3,262	\$ 16,476	\$ 17,792
EXPENSES				
Production expenses				
Dance expenses	\$ 300	\$ 107	\$ 557	\$ 981
Hall rental	\$ 1,800	\$ 1,185	\$ 6,168	\$ 5,643
DJ	\$ 900	\$ 600	\$ 3,200	\$ 3,176
Instructors	\$ 500	\$ 155	\$ 1,728	\$ 1,438
Insurance	\$ 2,050	\$ 2,050	\$ 1,600	\$ 1,430
Music tariffs	\$ -	\$ -	\$ -	\$ 653
Total Production expenses	\$ 5,550	\$ 4,097	\$ 13,253	\$ 13,321
Administrative expenses				
Advertising/promotions	\$ 100	\$ 79	\$ 280	\$ 102
Computer purchase & supplies	\$ -	\$ -	\$ -	\$ 525
Meeting expenses	\$ 50	\$ 300	\$ 329	\$ 269
Office supplies & sundry	\$ 100	\$ 10	\$ 238	\$ 350
Picnic	\$ -	\$ -	\$ 581	\$ 810
Software, website	\$ 500	\$ 256	\$ 148	\$ 34
Sponsorship	\$ 300	\$ 300	\$ 300	\$ 300
Net cost - Victoria chapter	\$ -	\$ 26	\$ -	\$ -
Net cost - Virtual events	\$ 200	\$ 92	\$ -	\$ -
Net cost - Workshop weekend	\$ -	\$ -	\$ -	\$ 226
Net cost - Summer dance	\$ -	\$ -	\$ 190	\$ -
Net cost - SwingCouver tables	\$ 580	\$ -	\$ 546	\$ -
Total administrative expenses	\$ 1,830	\$ 1,062	\$ 2,612	\$ 2,616
TOTAL EXPENSES	\$ 7,380	\$ 5,159	\$ 15,865	\$ 15,937
NET INCOME	\$ (3,955)	\$ (1,897)	\$ 611	\$ 1,855
Victoria Chapter				
Dance revenue	\$ -	\$ 1,550	\$ 7,786	\$ -
Dance expenses	\$ -	\$ 1,576	\$ 5,934	\$ -
Net revenue (cost) to club	\$ -	\$ (26)	\$ 1,852	\$ -
SPECIAL EVENTS				
Virtual event donations	\$ 200	\$ 611	\$ -	\$ -
Virtual event expenses	\$ 400	\$ 703	\$ -	\$ -
Net revenue (cost) to club	\$ (200)	\$ (92)	\$ -	\$ -
May workshop income	\$ -	\$ -	\$ 2,370	\$ 5,705
May workshop expenses	\$ -	\$ -	\$ 2,362	\$ 5,931
Net revenue (cost) to club	\$ -	\$ -	\$ 8	\$ (226)
Summer dance income	\$ 1,000	\$ -	\$ 790	\$ 995
Summer dance expenses	\$ 1,000	\$ -	\$ 980	\$ 922
Net revenue (cost) to club	\$ -	\$ -	\$ (190)	\$ 73
Swingcouver table seat income	\$ 3,420	\$ -	\$ 3,420	\$ -
Swingcouver table seat expenses	\$ 4,000	\$ -	\$ 3,966	\$ -
Net revenue (cost) to club	\$ (580)	\$ -	\$ (546)	\$ -