



## BCSDC Board of Directors Minutes

**DATE:** February 27, 2022, 7-9 pm

**LOCATION:** Virtual - Zoom

**PRESENT DIRECTORS:** Rick Gillespie, Vickie Langford, Wyatt Ritchie, Amanda Brubaker, Anne Brozensky, Nela Subrtova, Crystal Mcleod, JAMES Atwill & Kate Fujii

**APOLOGIES:** Georgina Daniels

**ABSENT:**

- 
1. Call meeting to order 7:01pm
  2. Appointment of Chairperson: Rick
  3. Adoption of Agenda: adopted
  4. Adoption of previous minutes: adopted
  5. Review of Action Items from Previous Minutes: Amanda will be working on the cards/letters; Wyatt will work on training someone else on the database; Crystal looking into printers; Amanda disposed of the old tech.
- 

Actions items are as follows, some are on hold due to COVID-19

Action	Status
Free membership cards/ letters to instructors - Amanda	On hold
All-Star letter - Amanda	On hold
Database not updating dance stats - Wyatt	On hold
Explore website update & present to board - Nela	On hold
Sourcing new printer for flyers - Crystal	Pending
Old tech disposal - Rick	On hold



## BCSDC Board of Directors Minutes

6. Review decisions made via email
  - a. Financial report
    - i. "Motion: to approve the 2021 financial statements and 2022 budget."
    - ii. Approved
7. Executive/Board reports
  - a. President
    - i. Welcome to new members. Explained that we use Robert's Rules, and how motions and discussions occur. Working on March workshop & future plans - talking with Confed & instructors. Moving to Fridays for now as RX is not planning to return at this time.
  - b. Vice President
    - ii. Nothing to report.
  - c. Treasurer
    - iii. Last minute budget updates, looking into new payment methods.
  - d. Secretary
    - iv. Nothing to report.
8. Introductions
9. Roles and assignments
  - a. Facility Liaison - Rick
  - b. Instructor Coordinator - Georgina
  - c. Newsletter Coordinator - Jenessa
  - d. Social Media Coordinator - Wyatt
  - e. Website Manager - JAMES
  - f. Flyer Coordinator - Crystal
  - g. Membership Coordinator - Amanda
  - h. Registration Coordinator - Kate
  - i. Volunteer Coordinator - Georgina
  - j. Supplies Coordinator - Vickie
  - k. 50/50 Draw Coordinator - Crystal
  - l. Electronic Records Manager - Amanda
  - m. Dance "floater" - all
  - n. Online Activity Coordinator - Kate
  - o. Health and Safety Coordinator - Kate
  - p. Music Director - JAMES



## BCSDC Board of Directors Minutes

### 10. Return to social dancing

#### a. Events:

##### i. March workshop

- March 25, 7-10 at Confed, Amy Shibasaki
- Musicality and Solo Movement; Rick to discuss with Amy to keep the workshop component to 90 min with a break, then last hour or so practice/social time.
- 2 hrs; cost: \$15 members/\$20 non-members
- Pre-registration is required
- send out post-dance survey

##### ii. April workshop

- Apr 22, tabled until we can see how March goes & how others feel
- Gerald and Robin Côté have agreed to teach up to 2.5 hours

##### iii. May return to social dancing? TBD

##### iv. July and August dances? TBD

#### b. Vaccine passports and masks

- i. currently required by the Province, we will maintain this even if the province changes the orders before the March dance. After TBD.
  - ii. at one dance in Toronto they supply masks for dancers
  - iii. Vickie will buy regular masks to supply if people forget
- c. Update waiver? If we change it, everyone will need to sign. Amanda will look into our waiver to see if we should add a COVID section.
- d. Ways for people to indicate comfort with dancing with others (bracelets, etc.) to be discussed further at the next meeting.
- e. Survey our members again after the March workshop. Tweak the old survey & have the survey sent out to our community/dancers in the lower mainland. Amanda will reach out to the group of the organizers.
- f. Pre-registration - Amanda to set up
- g. New/different or alternative venue(s)? Tabled for next meeting.

11. Victoria Club activities: Update - nothing going on other than some private practice groups.

12. Website update: nothing new to report. Nela will move her files for access.

### 13. New business

- a. Transfer signing authority from Nela to Vickie.



## BCSDC Board of Directors Minutes

- b. Transfer Paypal funds out into bank account.
  - c. Accepting card payments - use PayPal for March, switch to Square after. Square reader connects via Bluetooth but only via iPhone or iPad (Amanda or Vickie to link it).
  - d. Holding extra dances
    - i. location; possibly taking one Friday at Roundhouse per month, dependent on RX return. Rick will talk to Jen, then will let JAMES know as he has a relationship with Roundhouse.
    - ii. we want to maintain the monthly Saturday in some form, need to look into new venues for that as Confed is only Fridays at this time. Rick to send out spreadsheet to assign venues to contact.
    - iii. frequency TBD
  - e. Easter Swing tickets
    - i. Rx (Jen and Greg) have SES tickets purchased pre-pandemic
    - ii. Do we want to try to sell them? We may not have the same amount of people interested. Offer to help sell them - social media, etc... Rick will ask Jen about this too.
14. Items for next newsletter to be sent out by end of week
- a. New Board introductions
  - b. March workshop advertising
15. Adjourn: Amanda motioned to adjourn at 9:04 pm, Wyatt seconded.