



BCSDC Board of Directors Minutes

DATE: May 16, 2022, 7-9 pm

LOCATION: Zoom

PRESENT DIRECTORS: Rick Gillespie, Jenessa DeYoung, Crystal Macleod, Amanda Brubaker, James Atwill, Wyatt Ritchie, Kate Fujii

APOLOGIES: Gina, Vickie

ABSENT:

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1. Call meeting to order 7:05 pm
 2. Appointment of Chairperson
 3. Adoption of Agenda
 4. Adoption of previous minutes
 5. Review of Action Items from Previous Minutes
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Actions items are as follows

Action	Status
Explore website update & present to board - ?Nela?	JAMES will be meeting with Nela
Sourcing new printer for flyers - Crystal	On hold
Old tech disposal - Rick	Complete
Review/update waiver - Amanda	Pending
Transfer Paypal funds - Amanda	Complete

6. Review decisions made via email
 - a. none



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7. Executive/Board reports

- a. President - 2022 Confed dates/times finalized, made name tags.
- b. Vice President - absent
- c. Treasurer - name tag feedback was good, PayPal funds moved into account, Square setup for payments but are looking at other integrations (e.g., waiver).
- d. Secretary - nothing to report.

8. Timing of monthly dance tasks

- i. Date/times of dance (already established for 2022), names of instructors, media banner creation, payment link updated, marketing blurb creation, social media/website/newsletter posted.
- ii. Registration link opens 1 week ahead of the dance.

9. Dance/Workshop review

- a. May 13th
 - i. attendance
 - 37 in lesson (12 pre-registrations)
 - 50 in dance (15 pre-registrations) + board
 - 7 in beginner lesson
 - ii. financials
 - 6 new memberships, 4 renewals
 - iii. discussion
 - the microphones were finicky; mostly positive feedback re: music played; some people were unaware of the feedback survey; may forego having someone other than board members working at the front desk; good having the announcements early (by 8:30).

10. Future dances

- a. June dance
 - i. Sat June 18 (6:15-11:00 rental, plus 15 minutes before and after)
 - Do we need a full half hour for setup? No, just 15 minutes is sufficient.
 - Ken Wolder intermediate lesson, topic TBD
 - Celina beginner lesson
 - dance (8-11)
 - a. DJs - Rick & JAMES (?)
 - vaccine passports & masks in place



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- b. July 23, September 17, October 22, November 19, December 17 (will be adjusted to Dec 10th)
 - c. 2 hour rally choreography lesson before dance in July 23rd by Michael & Amy. Plan to start earlier 5:15 setup (dance still ends at 11).
- 11. Survey
 - a. Survey results discussed.
- 12. Fees for Instructors
 - a. Keeping as-is for next few dances, review in fall. This would also mean membership/dance fees will increase.
- 13. Summer picnic
 - a. location booked Trout Lake Park Aug 27th & food will be pizza.
- 14. Website update
 - a. dance info page updated with social dances, lessons (group & private), events, etc...
 - b. QR code placed at dances for people to scan instead of take-home flyers
- 15. New business
- 16. Items for next newsletter
 - a. Now accepting card payments online & at desk
 - b. Add dance event/info page link
 - c. May dance recap
 - d. June dance
 - e. Aug picnic save the date
- 17. Adjourn at 8:43 (Jenessa made the motion, Amanda seconded).