



BCSDC Board of Directors Minutes

DATE: January 22, 2023, 7-9 pm

LOCATION: Zoom (<https://insightsoftware.zoom.us/j/3105817276>)

PRESENT DIRECTORS: Rick Gillespie, Amanda Brubaker, Vickie Langford, Jenessa DeYoung, Wyatt Ritchie, Georgina Daniels, Crystal Macleod, James Atwill

APOLOGIES: Kate

ABSENT:

-
1. Call meeting to order at 7:02pm
 2. Appointment of Chairperson
 3. Adoption of Agenda
 4. Adoption of previous minutes
 5. Review of Action Items from Previous Minutes
-

Actions items are as follows:

Action	Status
Explore website update & present to board - ?Nela?	Cancel
Review/update waiver - Amanda	Cancel
Insurance for 2023 - Amanda	Complete for 4 months
AGM packet - Wyatt	Pending

6. Review decisions made via email
None

7. Executive/Board reports
 - a. President - contacted by CBC radio for interview & Vickie did it, apparently it drew some of the beginner lesson attendees at last dance, been talking with many people to run for the board.



BCSDC Board of Directors Minutes

- b. Vice President - absent
 - c. Treasurer - net appx. \$600 from Jan 14th. Setting up financials for future treasurer & 2022 report. Tracking was not clear to see what income was from specifically this time due to issues with a busy front desk & being mostly on paper. There doesn't appear to be a way to report using Square app. Need clear front desk procedures, specifically for new people.
 - d. Secretary - nothing to report.
8. Event review
- a. Jan 14 dance
 - i. Attendance: members, non-members, guests, Board:
beginner lesson: 70+ (25 were non-beginner members)
dance: 35 members
 - ii. financials: net. appx. \$600
 - iii. discussion: small room for first hour wasn't very populated mostly practice, only some of the speakers in the small room work, Dalynne did a great job keeping the energy up & cueing JAMES with music needs.
9. Future dances
- a. February 11
 - i. AGM 6-8 (no lessons)
 - ii. DJ: JAMES
 - b. March 11
 - i. Intermediate lesson: Amy & Michael
 - ii. Beginner lesson: Henry
 - iii. DJ: TBD
 - c. April 15
10. Nominating Committee
- a. 3 new nominees:



BCSDC Board of Directors Minutes

- i. Lex (Alex) Hart, President
 - ii. Hillary Langston, Treasurer
 - iii. Mhyeha Bailey, At large
- b. 15 declined
- c. 4 still considering, waiting for 1 other to respond to initial contact
- d. Vickie will rejoin.

11. AGM

- a. Committee - Rick & Wyatt
- b. Remote option for attendance - no
- c. Food - pizza, pop, cookies (Vickie will look after)
- d. Wyatt will cover taking minutes; need to bring paper & pens or pencils for ballots; Amanda will be a scrutineer; Crystal & JAMES to collect and count ballots; Dylan front desk.

12. 2023 Survey

- a. next board to look after.

13. Policy changes

- a. Vickie has offered suggestions for changes to our policies/procedures
 - i. Beginner lesson is always free but they still pay for social dance
 - ii. Swap rooms for classes - based on how many people we typically have in intermediate lessons, we cannot shift intermediate to small room. Beginner class often goes over time, so best to maintain them in small room most of the time.
 - iii. No longer hold intermediate classes - given we just raised membership price, this would not work out to much in savings.
 - iv. Remind people to not dance in street shoes (especially on rainy days) - put this in social media & newsletter as a reminder.
 - v. No more than 2 people at the front desk (with an optional 3rd person directing traffic at busiest times).

14. Rx Mar 10 Easter Swing event

- a. Rx will be running two J&Js, with first prize Easter Swing passes
- b. They're looking for donations of prizes for 2nd, 3rd, ... - BCSDC will donate 4 nights of dance + lesson and 2 memberships.



BCSDC Board of Directors Minutes

15. Website update

- a. up to date

16. New business

- a. increase base pay for intermediate instructors - not increasing at this time, vote to be held for next board
- b. policy around paying extra for beginner instructors
 - i. Rick moved to make a new policy for beginner lesson rate of pay to be base of \$30, if a class has over 40 people, then \$2 per extra person. Vickie seconded.
 - ii. Motion passes with 5 votes in favour.
 - iii. Dalynne will be paid the difference owed based on the new rate.
- c. the only instructors that paid Jan 14th that would like a refund is Ken & Angela.

17. Items for next newsletter

- a. Jan dance recap
- b. Feb 11 AGM and dance, call for nominees, no lessons at AGM
- c. Membership renewal
- d. Call for volunteers
- e. clean dance shoes

18. Adjourn - Jenessa motioned to adjourn at 9:06, JAMES seconded.