



BCSDC Board of Directors Minutes

DATE: February 21, 2023, 7-9 pm **LOCATION:** Zoom (<https://insightsoftware.zoom.us/j/3105817276>)

PRESENT DIRECTORS: Rick Gillespie, Chris Mullin, Vickie Langford, Lauren Wright, Hillary Langston, Amanda Brubaker (departing board), James Atwill (departing board), Georgina Daniels

APOLOGIES:

ABSENT:

-
1. **Call meeting to order**
 - At 7:04 p.m.
 2. **Appointment of Chairperson**
 - Rick
 3. **Adoption of Agenda**
 4. **Adoption of previous minutes**
 5. **Review of Action Items from Previous Minutes**
-

Actions items are as follows:

Action	Status
AGM packet - Wyatt, Rick	Complete
Rx Easter Swing Tournament prize certificates - Vickie	Complete

6. Review decisions made via email

- Approve the "2022 Balance sheet" and "2022 Income Statement with Comparatives and 2023 Budget" financial statements for presentation at the Annual General Meeting on February 11, 2023
- Passed unanimously

7. Executive/Board reports

- **President**
 - Effective today Alex Hart stepped down as president
 - Chris Mullin as VP accepted the president position



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- **Vice President**
 - n/a
- **Treasurer**
 - Amanda will meet with Hillary next week to transition responsibilities for this position
- **Secretary**

8. Event review

- **Feb 11 dance**
 - Attendance:
 - 22 people attended the AGM
 - Registration shows 24 members and 8 non-members attended the dance, plus 18 new or renewal memberships
 - Financials: \$795 income, \$138 loss
 - Discussion:
 - \$250 in excess at the desk that was not tracked
 - Were there membership renewals that didn't get recorded? - we can track through Square but not if they paid in cash

9. Future dances

- March 11
 - Intermediate lesson: Michael and Amy
 - Beginner lesson: Henry
 - DJ: TBD
- April 15
 - Intermediate lesson: TBD
 - Beginner lesson: Celina
 - DJ: TBD
- May 13
 - Intermediate lesson: David & Claudia
 - Beginner lesson: TBD
 - DJ: TBD
- June 10
 - Intermediate lesson: TBD
 - Beginner lesson: TBD
 - DJ: TBD
- July 8



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- Intermediate lesson - rally choreography: Amy & Michael
- Beginner lesson: TBD
- DJ: TBD

10. Introductions

11. Appointment of Vice President

- Rick accepted this position

12. Roles/duties

Facility Liaison - Rick
Instructor Coordinator - Georgina
Newsletter Coordinator - Chris
Social Media Coordinator - Lauren
Marketing & Messaging Coordinator - Lauren
Website Manager - Chris
Flyer Coordinator - Lauren
Membership Coordinator - Hillary
Registration Coordinator - Hillary
Volunteer Coordinator - Georgina
Supplies Coordinator - Vickie
50/50 Draw Coordinator - Vickie
Electronic Records Manager - Rick
Dance "floater" - all
Online Activity Coordinator - n/a
Health and Safety Coordinator - Lauren
Music Director - Rick

13. 2023 Survey

- Board will post an apology about the survey that went out this week, indicating that it was sent in error
- The board will review any comments submitted via the survey this week, however the results will not be compiled
- The board agreed that we will do a new survey
- Chris will create the first draft for the board to review - Rick will send him the draft survey reviewed by the last board



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- Target why we are asking questions so that we have clear outputs

14. Summer picnic/pizza party

- Parks have already opened their booking system
- City of Vancouver has increased park reservation fees for 2023
- Fees to book at Trout Lake are \$124 for residential and \$372 for corporate (before tax) - no indication of rates for non-profit
- Discussion on do we want a picnic this year, is it reflected within our constitution
- Tabled to a future meeting for further discussion

15. New business

- Second monthly dance
 - With only 6 members the board doesn't have the capacity for this right now
- Discussion of pared down approach to events (i.e. RX's model)
 - Continue to look for ways that we can streamline how we operate
- Increase instructor pay
 - Tabled - discuss at a future meeting
- Policy change for free dance
 - Vickie presented a motion that we discontinue the first free dance policy
 - Chris seconded
 - 3 in favour, 2 against, 1 abstain - motion passed
 - Table discussion on how to welcome new dancers to the dance

16. Items for next newsletter

- February dance recap
- Introduction of new Board
- March 11 dance
- Survey apology
- Announce new dance policy
- Membership renewal
- Call for volunteers

17. Adjourn

- Motion to adjourn - Chris
- Second - Vickie
- Meeting adjourned at 9:08 p.m.