



BCSDC Board of Directors Agenda

DATE: March 18, 2024 - 7-9 p.m.

LOCATION:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2Y4NDc4MjYtNzVmYi00OWZhLWlyNGYtMjEwZGJiMDMxYWly%40thread.v2/0?context=%7b%22Tid%22%3a%226fdb5200-3d0d-4a8a-b036-d3685e359adc%22%2c%22Oid%22%3a%22cf6f373c-84fe-4dce-96c4-e05daf9e115d%22%7d

Meeting ID: 230 841 156 714

Passcode: ftK6Bu

Phone: 1-888-600-3289 Canada (Toll-free)

Phone Conference ID: 601 355 760#

PRESENT DIRECTORS:

APOLOGIES:

-
1. **Call meeting to order**
 - a. 19:05
 2. **Appointment of Chairperson**
 - a. Chris, President
 3. **Adoption of Agenda**
 - a. Added financials to dance, refund policy
 - b. Adopted
 4. **Adoption of previous minutes:**

<https://docs.google.com/document/d/1UmiVaG3otx691tESArVI-CmtpkxSDwBXIlm7kQTAS8w>
(February)

 - a. Adopted
 5. **Review of Action Items from Previous Minutes**
 6. **Review decisions made outside monthly meeting.**
 - a. No decisions made
 7. **Executive/Board reports**
 - a. President
 - i. report in agenda items
 - b. Vice President
 - i. report in agenda items
 - c. Treasurer



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- i. moving signors over to Chris and Tori
 - ii. A person reached out to the club requesting money, however, we deemed this as a scam and are in the process of reporting this to paypal
 - d. Secretary
 - i. N/A
- 8. Event Review**
 - a. Live Music Feedback**
 - i. We received feedback on the event post by an individual. We will be responding directly to that individual and making a public post regarding the outcomes of the event
 - ii. Timing between songs was a challenge for dancers as the band was switching positions during the set between songs
 - iii. The band played the songs well, some of the songs were not easy to dance to WCS. It seemed like approximately 50% of the songs that the band played were not WCS songs. Further, it seemed that the tempo of songs was not always consistent or the beat was difficult to discern.
 - iv. The energy when the band was playing was high and it seemed like people had fun. Lots of people seemed to understand that the band was new.
 - v. Some people thought that the music was good quality others thought the music quality was poor
 - vi. The birthday game added to the potential disruption. Possibly remove the games in the future and consider not combining so many new things
 - vii. There was audio feedback at times when the band was playing
 - viii. The sound check was delayed due to technical challenges with getting the sound system configured thus the start of the dance was delayed. There were people that were frustrated about the delay of the start of the dance.
 - ix. Four people asked for refunds
 - 1 person had to leave early
 - 3 people weren't happy with the event
 - x. The dance floor was quite busy throughout the night.
 - xi. Recommend getting a tutorial on the sound system by the facility so that when there are challenges, a few of us can manage it
 - b. Live Music band expenses.**
 - i. Band Equipment rentals: \$77.88
 - c. Attendance:**
 - i. 175 people attended the dance
 - ii. 68 in the introduction class



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d. Financials

- i. Dance Revenue: \$2272
- ii. Dance Costs: \$831
- iii. Dance Profit: \$1441
- iv. Special Event Revenue: \$708
- v. Special Event Donations: \$114
- vi. Special Event Expenses: \$127

e. Band Compensation

- i. Motion: Motion to split the dance profit from the event 50/50 between the club and the band
 - Brought forward by Lauren Wright
 - Seconded by Tori Koelewyn
 - We would like to pay the band for their time because it aligns with our values: “we serve WCS dancers”, “we promote learning”, “we are fun”.
 - Established bands get paid around \$1000-\$2000. This was more of an experiment for this event.
 - BCSDC DJs are paid around \$100.
 - We took the risk on this event, maybe splitting the special event revenue 50/50 is better.
- ii. Alteration: Motion to split the special event revenue from the event 50/50 between the club and the band.
 - Brought forward by Lauren Wright
 - Seconded by Rick Gillespie
 - Vote: 6 yes, 0 no. Motion passes

9. Future dances

a. Dates for Pending dances:

i. April 27 - regular dance/lessons

- Instructors: Dave and Claudia
- Dave and Claudia are moving to the island, if this is their last time teaching at BCSDC.
- We should promote the event given that this will likely be their last time teaching at BCSDC
- DJ: Amy and Alia
- Beginner instructor: Ian

ii. May 18 (tentative)

- Venue: we do not yet have the venue.



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- DJ: Rick or Lauren will open, Tori will close.
- Instructors: TBD

10. Role and Procedure Documentation Initiative

- a. deferred. No movement

11. Confederation Demolition in 2024 / Subcommittee update on New Venue Search

- a. **Confed:**
 - i. They will be moving between July and September
 - ii. We will be able to book May and June.
- b. **Bonsor - Transition Dance**
 - i. Saturday availability for 2025: requested dates in Jan, Feb, Mar; but no confirmation yet.
- c. **Alternate venue**
 - i. scheduling at Bonsor is proving challenging due to scheduling.

12. Membership Subscription Plan (Square)

- a. deferred. Hillary and Chris will work on this.

13. Retaliation Swing

- a. Chris talked to the organizer of RS. We have permission to give the money directly to the instructor from Calgary (Andrew Opyrchal).
- b. Rick will introduce Hillary to Andrew, so that Hillary can coordinate the money transfer.

14. Vancouver Universal Code of Conduct

- a. Tessa wrote up a code of conduct and distributed it to the local community
- b. Tessa is alright with us using the content and us giving credit to her.
- c. We want to de-brand it for the greater community.
- d. We would work with Tessa to make sure she is happy with the changes.
- e. Aliya and Tori will collaborate on this.

15. Front Desk Support

- a. We should hire support for the times that we really need it.
- b. We should update the documentation to close the front desk at 9:30.
- c. We should diversify staffing options so that we can work around availability

16. Discuss lighting - BCSDC String lights are glitchy



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- a. one string of SW is not working problem
- b. NE corner
- c. Cost to replace: \$40/16ft, with 10 of these 16ft lights, it would be about \$400 to replace
- d. We bought the current lights in 2016 or 2017. BCSDC have been using them for 7-8 years with 2 years of not use
- e. Motion: Motion to budget \$600 for the replacement of the rope lights.
 - i. Brought forward by Chris Mullin, seconded by Tori Koelewyn
 - ii. We would want to replace all the lights before they all break so that when more strands break, we can cycle the broken ones out
 - iii. White lights are simple, coloured lights give us options.
 - iv. Vote: 6 yes, 0 no, Motion Passed

17. Password Rotation Initiative

- a. Hillary removed some dormant accounts
- b. Passwords rotation initiative on-going

18. WCS Census

- a. BCSDC wants to grow the community , we should know what our community is so we can track how it grows
- b. Tori will lead, Chris and Lauren can support.
- c. Collaborate with the community leaders (Squamish, DFD, BCSDC, Rx, SwingSoul) to determine the content.

19. Refund Policy

- a. We don't normally give refunds to an event, and we can issue refunds which we did at the special event in March.
- b. If we were to create a refund policy, we should consider a time limit on when a refund can be requested:
 - i. 1 hour was suggested
- c. Alternatively, we could give a free dose as compensation (with expiry).
- d. If we create a strict policy, we would need to include edge cases like medical emergencies
- e. We could create a policy that an exec and board member could make the decision of a refund.
- f. We decided to give refunds at the discretion of at least 2 board members.

20. Items for the next newsletter



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- a. Aim to send out the newsletter after easter swing
 - b. Promote April Dance
 - c. Recognize our community competitors
 - d. Calgary stampede dance promotion: April 11 to 14th (timing depending)
 - e. recap of the first ever live music event
- 21. Set the date & time for the next board meeting**
- a. preliminary date: Tuesday April 30. send a survey to confirm
- 22. Adjourn**
- a. Tori Motions to adjourn, Chris seconds. Meeting adjourned at 9:00pm