



BCSDC Board of Directors Agenda

DATE: June 18, 2024 - 7:15-9:15 p.m.

LOCATION: <https://meet.google.com/dtq-qpbn-akw>

PRESENT DIRECTORS: Tori, Hillary, Lauren, Rick, Vince, Arya

APOLOGIES: Chris, Georgina, Aliya

1. Call meeting to order

- a. 7:21pm

2. Appointment of Chairperson

- a. Tori

3. Adoption of Agenda

- a. Adopted

4. Adoption of previous minutes:

- a. May

<https://docs.google.com/document/d/1zzxzOrqcGOXS1clvy43W2PH8gREUpCAUWIBkkih0NR4/edit>

5. Review of Action Items from Previous Minutes

- a. Instructor Promotional Material has been requested
 - i. Yes
- b. Instructors have been informed about them being in charge of the lesson
 - i. Yes.
- c. Do we need any supplies?
 - i. Name Tag refill: Rick will print some. Can be found in GDocs.

6. Review decisions made outside monthly meetings.

- a. Donating \$200 to Dancing for Dessert in support of the WCS Rally Initiative
 - i. Voted via WhatsApp, all in favour

7. Executive/Board reports

- a. President
 - i. No updates.
- b. Vice President
 - i. Items to be addressed within the agenda.
- c. Treasurer
 - i. No updates.
- d. Secretary



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- i. No updates.

8. Event Review

- a. Financial Report: Revenue - \$1,957, Expenses - \$1,150, Income - \$807
- b. Attendance
 - i. Beginner Lesson: 34 attendees
 - ii. Intermediate Lesson: 50 attendees
 - iii. Dance: ~120 attendees
- c. Dance Overview
 - i. Front desk - are we keeping it open until 10 pm?
 - Yes. Last month and this month, there were a few people still trying to gain entry between 9:30 and 10pm. Enough to keep it open until 10pm, but not enough to warrant keeping it open past that.
 - ii. Should we take photos at events to post on social media (with permission from the people in the photos)?
 - May require people to sign a waiver. But since other studio's and venues do this freely, it may not be required by law. We have waivers and signs to use from back when our insurance required it. Stopped using them because insurance no longer requires it and the Club doesn't typically take pictures. Some people brought up that it may not be legally required.
 - a. Tori will ask her connection if a waiver/notice is legally required.
 - There is a culture among other venues to freely post pics and videos to social media.
 - a. People may already be okay with this practice, but the club will respect anyone who comes forward with their wish to, not be in the picture, or posted online.
 - Since it's our last night here, we shouldn't make too many changes.
 - iii. What percentage of the students in the beginner class stayed for the dance? We direct people into the beginner class as quickly as we can and encourage them to come back and pay for the dance, but do they stay? Can we do anything differently here?
 - Discussion:
 - a. At least a few people, between 3-5, stay a bit for the dance.
 - b. Possible Sliding Scale option.
 - c. Most agreed to keep it free.
 - d. It would be nice to electronically track how many beginners came.
 - iv. There were a few questions regarding the July and August dances, as well as the location of Christine Sinclair.



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- Is there a dance in July, are we doing anything in August, what happens in September, where is Christine Sinclair, what is the dance space like at CS and is it big enough, what happens in 2025?
 - a. Lauren will adjust the Facebook event image to show the event location for each dance.
- v. Some people still don't know that we're moving from Confed. What can we do to increase awareness?
 - We've already put it in our announcements, Newsletter, Facebook, and Instagram. If some people aren't paying attention to our channels, there isn't much more we can do. For now, we'll continue to repeat the message among our channels.

9. Future dances

- a. Should we start booking instructors for the fall at Christine Sinclair?
 - i. For transition period from Christine Sinclair to Bonsor: Ask Gina if she can handle contacting and coordinating two instructors per month.
- b. Confirmed Dates for Pending dances:
 - i. July 20 2024 (Confed)
 - Amy will teach the intermediate lesson from 6pm - 8pm
 - Celina will teach the beginner lesson
 - DJ Rick
 - ii. Jan 18 2025 (Bonsor)
 - iii. Feb 15 2025 (Bonsor)
 - iv. March 15, 2025 (Bonsor)
 - v. April 26, 2025 (Bonsor)
 - vi. May, 2025 (Bonsor)
- c. Requested Dates
 - i. Sept 21 2024 (Christine Sinclair)
 - They cannot confirm dates yet.
 - ii. Oct 19 2024 (Christine Sinclair)
 - iii. Nov 16 2024 (Christine Sinclair)
 - iv. Dec 21 2024 (Christine Sinclair) backup is Dec 7
 - v. Need to book a date for June 2025

10. Role and Procedure Documentation Initiative

- a. No update

11. Confederation Demolition in 2024 / Subcommittee update on New Venue Search

- a. Bonsor
 - i. Agreed to have a Transition Dance from Christine Sinclair to Bonsor
 - ii. Lauren will add an announcement to Facebook.



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- iii. Rick will print physical posters for July Dance.
- b. Christine Sinclair
 - i. Agreed to have a Transition Dance from Confed to Bonsor

12. Retaliation Swing Update

- a. No Update.

13. Vancouver Universal Code of Conduct

- a. No Update.

14. Password Rotation Initiative

- a. Completed.

15. Broken front sign

- a. The front sign broke at the June dance this past weekend. We may need to purchase a new stand. Tori will take a look at the stand this week to see if she can fix it before purchasing a new stand.
 - i. Sign has been in need of repairs for a long time. Tori requested funds to get replacement parts. She will report back with a scope of funds needed, as well as whether replacement parts are viable, or a brand new sign is required.

16. Subscribers to the newsletter

- a. Should we pay to increase the number of subscribers
 - i. From the average dance attendance, there aren't anywhere near 2000 attendees.
 - ii. Look through mail chimp to delete subscribers that aren't opening email.

17. 2024 Rally/Flash Mob

- a. It would be good to still have a Vancouver coordinator for practices and days of dancing. We will need to appoint someone to work directly with Magda to organise Vancouver practice space. No takers yet.

18. Opportunity to promote WCS at Philippine Heritage event in August

- a. Arya will start emailing potential performers. Like Magda's Rally Students, Jen and Max, Myles and Tessa, and Sean and Inna. Hopefully this is an area where someone will volunteer their time.
- b. The club is open to compensating individuals who are open to performing, but require a fee.
- c. Arya will return with how big of a time slot the Filipino Heritage event is willing to give.

19. Use of WhatsApp



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- a. Whatsapp is being overused. Multiple conversation threads running at once make it hard to follow any one topic. Also it's unknown how long Whatsapp archives its messages and the Board's communications need to be logged and saved.
- b. Motions should be held over email.
- c. Whatsapp should be used for minor communication

20. Items for the next newsletter

- a. Review dance
- b. Upcoming Dances
- c. History of the club in terms of Confed.
- d. Last dance at Confed is July
 - i. Confed is being shut down. We are working on an alternate venue. The reason we aren't posting upcoming dates for the year is because we are going month to month.
- e. Upcoming Dances - July 20th, no dance in August

21. Set the date & time for the next board meeting

- a. Tentatively: Monday 17th at 7:00pm.

22. Adjourn

- a. Meeting Adjourned at 20:38.