



## BCSDC Board of Directors Minutes

**DATE:** September 16, 2024 - 7:00-9:00 p.m.

**LOCATION:**

[https://teams.microsoft.com/join/19%3ameeting\\_MWO4NTlmMzUtOThiMi00YmM1LTk5YzctNDQxMmE2Mzc3ZjU0%40thread.v2/0?context=%7b%22Tid%22%3a%2265e4e06f-f263-4c1f-becb-90deb8c2d9ff%22%2c%22Oid%22%3a%2242fb28c2-a64c-4b25-81ae-b22dc75ea2ac%22%7d](https://teams.microsoft.com/join/19%3ameeting_MWO4NTlmMzUtOThiMi00YmM1LTk5YzctNDQxMmE2Mzc3ZjU0%40thread.v2/0?context=%7b%22Tid%22%3a%2265e4e06f-f263-4c1f-becb-90deb8c2d9ff%22%2c%22Oid%22%3a%2242fb28c2-a64c-4b25-81ae-b22dc75ea2ac%22%7d)

Meeting ID: 241 463 754 541

Passcode: f3nKHC

**PRESENT DIRECTORS:** Chris, Rick, Lauren, Tori, Vince, Aliya, Georgina

**APOLOGIES:** Hillary, Arya

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1. **Call meeting to order:** Call to order at 7:05
  2. **Appointment of Chairperson:** Aliya
  3. **Adoption of Agenda:** Agenda adopted
  4. **Adoption of previous minutes:**
    - **August**  
<https://docs.google.com/document/d/1yWWL73nqbmVlyafUE5oPxCRlyOGQ78-HQeJpwHgidAo>
    - Gina to edit item re RS tix at Robson Square
    - Minutes cannot be approved until financials are added - **ACTION: Hillary**
  5. **Review of Action Items from Previous Minutes**
    - a. **Followup:** Gina will create a group text to include Chris and Tori as contacts for instructors
    - b. Gina will follow up with each instructor as the lesson approaches - individual group texts, not a WhatsApp group will all instructors receiving all the messages
  6. **Review decisions made outside monthly meetings.**



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- a. Remove Mask Recommended wording from marketing - the Board agreed that we are removing this language
- 7. Executive/Board reports:** all covered in agenda items
- a. President - included in the agenda items
  - b. Vice President - included in the agenda items
  - c. Treasurer - included in the agenda items
  - d. Secretary - included in the agenda items - instructors in place for Sept, Oct & Nov at Confed
- 8. Event Review - Sept 7 at Bonsor**
- a. Financial Report:
    - i. Revenue - \$922
    - ii. Expenses - \$373
    - iii. Income - \$549
  - b. Attendance
    - i. Dance: attendees 71
  - c. Dance Overview
    - i. The event went really well, well received - attendees were not phased by the details of dealing with a new space
    - ii. Lights were a problem - not sure if we want to host another event in the Activity Room
    - iii. PA system was problematic - announcements for the facility overrode the music - could also be a problem in the ballroom, worth checking it out before our first event there - **who is doing this?**
    - iv. The sound system itself had good sound and the floor was good
    - v. The heat was an issue - are we allowed to open the door before 10 p.m.? - **ACTION:** Arya to confirm
    - vi. Do we want to host another ad hoc event in this space, particularly now that we have Confed for the rest of the year? - it is a good room for instruction but not necessarily a dance - look at using it for workshops instead, either stand alone or in conjunction with our dances in the banquet hall
    - vii. Other considerations for next time - entering and exiting - Gina, Vince & Hillary were out the front directing people to the room - exiting the building was an issue as the info they had given Arya conflicted with what they wanted us to do that night - after 9 p.m. people were still arriving but the security guard had to let them in - we need to look at these details for future dances in the banquet



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- room - on our sign-up sheet, have the greeter be the point person at the front door - need more volunteers if the greeters are going to do shifts at the door
- viii. Determine a cutoff entry time, i.e. 10 p.m. and post a "last entry" time on our marketing
  - ix. An extended dance makes a long day for the board and volunteers - look at splitting shifts (beginning/end) so we don't burn out
  - x. Nice not having to rush everyone out at the end of the night

### 9. Future dances

- a. Email motion by Rick on Sept 1: I move that we book monthly dances at Confederation Centre on Sept 28, Oct 26 and Nov 16 for the remainder of 2024. We will also book additional dates at Bonsor on Sept 7 (Activity Room), Nov 9 (Activity Room) and Dec 21 (Banquet Hall). - Lauren seconded, motion passed Sept 9
- b. Confirmed Dates for Pending dances:
  - i. September, 28 2024 (Confederation) - confirmed
  - ii. October, 26 2024 (Confederation) - confirmed
  - iii. November 9, 2024 (Bonsor) - **ACTION:** Arya to cancel (Sea to Sky weekend)
  - iv. November, 16 2024 (Confederation) - confirmed
  - v. December, 21 2024 (Bonsor) - **ACTION:** Arya needs to confirm - do we prefer Confed if it is available? - need that info before we can decide
  - vi. January 18, 2025 (Banquet Hall, Bonsor) - all 2025 dates at Bonsor confirmed
  - vii. February 15, 2025 (Bonsor)
  - viii. March 15, 2025 (Bonsor)
  - ix. April 26, 2025 (Bonsor)
  - x. May 17, 2025 (Bonsor)
  - xi. June 21, 2025 (Bonsor)
- c. Requested Dates
  - i. Need to book a date for July 2025 and August 2025 - **ACTION:** - Arya to book July, August and September
  - ii. Can cancel if the Board decides to not host a dance August 2025 (30 day cancellation policy at Bonsor)

### 10. Retaliation Swing Ticket Giveaway Update

- a. Garry Fee and Jonathan Uy are the winners - both have been contacted
- b. Future draws - organize it so winners are drawn earlier with more lead time before the event



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### 11. Broken front signs

- i. The tablecloth has been ordered - it may be ready for RS
- ii. Elements for the sign need to be created, waiting on quotes from two graphic designers - Dylan and Sheila - Jen doesn't have the capacity right now
- iii. Once the order is placed there is a 7-10 day delivery

### 12. Fall Workshop Day

- i. Arya is sourcing venue options, Bonsor (Activity Room) or somewhere in Vancouver - October would be ideal but venue availability will dictate the date (a Saturday or Sunday) - if no availability in October we will look to January at Bonsor - **ACTION:** - Arya
- ii. Gina has reached out to Amy - waiting for her response (Tessa is also open to this idea) - start planning for Jan if Oct is not available - **ACTION:** Gina to follow-up
- iii. Gina asked Henry and he is interested in starting to teach intermediate lessons at our dances - he is booked for November 16 at Confed

### 13. 2024 Rally/Flash Mob

- a. Kudos to the organizer and attendees
- b. Summary to be included in the newsletter

### 14. Adding a WCS calendar to the website

- a. Tori gave Arya access to the gmail account in the accounts folder - **ACTION:** Arya now needs to add content to the calendar - it will be public and posted on our website - is there value in having a non-public calendar? - let's get one calendar in place first

### 15. Items for the next newsletter

- a. Rally recap
- b. Sept 7 dance recap
- c. Upcoming dance at Confed
- d. AGM - Feb 2025 - we have to give 3 months notice - including separate from the newsletter - we need to set up a sub-committee for the AGM
- e. Retaliation Swing - Aliya may do a second newsletter with the results from RS

### 16. Banner for next dance



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- a. Need to emphasize the location is Confed, with Oct & Nov dates
  - b. How are we branding it - poster as a regular poster, with facebook post providing background info - **ACTION:** Lauren and Aliya will discuss branding
- 17. Set the date & time for the next board meeting**
- a. Because we are having a second dance this month, have an additional meeting - Oct 7 - tbc
- 18. Adjourn**
- a. Motion to adjourn - Rick, Lauren second, adjourn at 8:07 p.m.