



## BCSDC Board of Directors Minutes

**DATE:** November 21, 2024 - 7:00-9:00 p.m.

**LOCATION:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzEzNzY1YmYtMzcxYy00MDExLWE5NjltNzJhOTY3ZmY4Y2U4%40thread.v2/0?context=%7b%22Tid%22%3a%2265e4e06f-f263-4c1f-becb-90deb8c2d9ff%22%2c%22Oid%22%3a%2242fb28c2-a64c-4b25-81ae-b22dc75ea2ac%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzEzNzY1YmYtMzcxYy00MDExLWE5NjltNzJhOTY3ZmY4Y2U4%40thread.v2/0?context=%7b%22Tid%22%3a%2265e4e06f-f263-4c1f-becb-90deb8c2d9ff%22%2c%22Oid%22%3a%2242fb28c2-a64c-4b25-81ae-b22dc75ea2ac%22%7d)

Meeting ID 291 075 306 996

Passcode: eZ3tp2cz

**PRESENT DIRECTORS:** Chris, Tori, Rick, Arya, Vince, Lauren, Hillary, Aliya, Gina

**APOLOGIES:** none

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1. **Call meeting to order:** Chris called the meeting to order at 7:02 p.m.
  2. **Appointment of Chairperson:** Chair
  3. **Adoption of Agenda:** Adopted
  4. **Adoption of previous minutes:**
    - **October**  
<https://docs.google.com/document/d/1CNzCKscDqBosJT2Y8LLMeqZG9HtocGrNI2OfaLN eu4U>
    - Adopted
  5. **Review of Action Items from Previous Minutes**
    - a. Items are included in the agenda
  6. **Review decisions made outside monthly meetings.**
    - a. Oct 17-24 email motion proposed by Chris:
      - i. I move that 100% of the profits for the November dance and any additional donations be donated to Robert Royston's Go Fund Me campaign to support his medical and post surgery recovery expenses.
      - ii. Motion was seconded by Arya



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- iii. Motion did not pass
- iv. See item #15 for further discussion

### 7. Executive/Board reports: all covered in agenda items

- a. President - nothing new additional
- b. Vice President - nothing new additional
- c. Treasurer - we just paid for 2025 bookings at Bonsor - large amount of money to keep next 6 months booked
- d. Secretary - nothing new additional

### 8. Event Review October Dance

- a. Financial Report:
  - i. Revenue - \$1,711
  - ii. Expenses - \$1,207
  - iii. Income - \$504
- b. Attendance
  - i. Beginner Lesson: 23
  - ii. Intermediate Lesson: 34
  - iii. Dance: 95
- c. Dance Overview
  - i. Costume event was fun, voting for best costumes and awards
  - ii. Two DJs were Dalynne and Amy
  - iii. Had people coming in until 10 p.m. - it was a fun night

### 9. Event Review November Dance

- a. Financial Report:
  - i. Revenue - \$1,863
  - ii. Expenses - \$1,071
  - iii. Income - \$792
- b. Attendance
  - i. Beginner Lesson: 22
  - ii. Intermediate Lesson: 48
  - iii. Dance: 100
- c. Dance Overview



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- i. An incident on the dance floor was reported to a board member - a leader was teaching on the dance floor and threw his hands up in the air and walked off the floor when a follow was not responding as expected - the follow was new to WCS (questionable if they will return to our dances). There have been frequent similar occurrences with this leader, with several verbal warnings in the past.  
Discussion about the situation
  - We have a responsibility to address the situation directly and to provide a safe environment
  - **ACTION:** Chris will review the bylaws to see which ones are pertinent to the situation - if he can find one he will deliver an official reprimand to this individual
  - There have been previous incidents on the dance floor that have been addressed in the past - there is documentation on the google drive
  - Incidences have also occurred with this individual at other dance events within the local community
  - Unlikely that we have ever banned anyone but the board agreed that this behaviour cannot appear to be condoned by the club
- ii. Henry's intermediate lesson was well received
  - It's a topic that some instructors shy away from teaching and Henry approached it really well
  - Massive positive feedback
  - Would have been great to know that Veronica was his follow - we could have included that in our marketing
  - **ACTION:** Gina to provide this info in the future if we know ahead of time
- iii. Front desk ran smoothly
- iv. Heat in the beginner lesson was over the top
  - The custodian explained that the heat is centrally controlled and he was unable to change it
  - Chris opened the doors and turned the fans on, still very hot
  - Be aware to this if we use Confed again in the future
- v. Custodian asked in October that the room for the beginner lesson be put back the way it was before we leave, i.e. chairs being used and replaced to the correct stacks, etc.
- vi. Feedback from a student in the beginner lesson that Dalynne had been quite abrupt with them - unsure of the context but this individual was upset
  - Also feedback from some experienced dancers who said that was the best beginner lesson they have ever taken



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### vii. Music

- Amy took requests
- Rick talked to her about not apologizing for playing different types of songs
- Lots of people said there was a good variety of music

## 10. Future dances

### a. Confirmed Dates for Pending dances:

#### i. December, 21 2024 (Banquet Hall, Bonsor)

- Pricing will change for this event - free for members and students, half price for non-members (see decision in the August 17 minutes)
- No lesson
- 6:15 p.m. to 12:a.m. booking (for all events except February)
- Doors 6:30 p.m., 7 - 11:30 p.m. dance
- **ACTION:** Hillary to change the Square items for December pricing (see above details)
- Pay DJs by the hour
- Marketing - highlight changes - no lesson, timing for the dance
- **ACTION:** Arya to determine hard close time of front doors at Bonsor so we can communicate cutoff time for entry
- **ACTION:** Arya to find out if Bonsor announcements will cut out our music (like it did in September) - or if we know what time the announcements are made then the DJs can work around them
- Some kind of celebration would be good, i.e. door prizes - if someone wants to take this on
- **MOTION:** Rick moves that we budget \$400 for door prizes, to include dance passes and lessons with instructors
  - a. Chris seconds
  - b. Discussion
    - i. Amount is appropriate - we spent between \$400 and \$500 last year
    - ii. Chris will talk to JAMES about a pass exchange
    - iii. Gina will talk to instructors
    - iv. Rick and Gina will coordinate
  - c. Amended **MOTION:** Rick moves that we budget \$500 for door prizes, to include dance passes and lessons with instructors



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- d. Chris seconds
- e. Unanimous - motion passed
- Do we want decorations? - difficult to plan at this point as the venue is new to us
  - a. If someone wants to go to the Dollar Store and get decs we can cover that from petty cash
- ii. January 18, 2025 (Banquet Hall, Bonsor)
  - Intermediate lesson 7 - 8 p.m.
  - **ACTION:** Gina to arrange an instructor for January
  - Marketing - highlight changes - lesson, timing
- iii. February 15, 2025 (Bonsor)
  - 5:15 p.m. to 12 a.m. - to accommodate AGM
  - No lesson
- iv. March 15, 2025 (Bonsor)
  - Wait until we hold a lesson in January to see how we proceed with a lesson in March
- v. April 26, 2025 (Bonsor)
- vi. May 17, 2025 (Bonsor)
- vii. June 21, 2025 (Bonsor)
- b. Additional dates - confirmed by Arya:
  - i. July 19
  - ii. August 16
  - iii. September 13
  - iv. October 25
  - v. November 15 or November 29
    - Concept for a US Open watch party if we hold the dance on the 29th
  - vi. December 6 or 20 - not yet available to request dates in December 2025

### 11. Signage Replacement (Tori)

- a. Tori had to set this aside, will pick it back up
- b. If she doesn't have the capacity she will reach out
- c. Gina offered to help Tori with elements of this project

### 12. AGM Sub-Committee Update

- a. Chris nominates Tori to lead the AGM sub-committee



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- b. Hillary and Aliya are interested in learning how it works - will collaborate with Tori
- c. Tori will set up a prep meeting with Hillary, Aliya and Arya
- d. Communication:
  - i. Advance notice is required at least 14 days before the meeting (based on the Society's Act and the club's bylaws)
  - ii. Announcements (in 1 or more "newspapers") saying we are having the AGM is required once a week for 3 weeks before the meeting (21 days) - we will put it on the website and in the email newsletter
  - iii. We will start communicating ahead of this timeline - sooner is better
  - iv. **ACTION:** sub-committee will determine delivery of messaging and send info to Lauren and Aliya for the various communication vehicles

### 13. Fall Workshop Day (Arya & Gina)

- a. January 26
  - i. We have booked the large room at the Granville Island Community Centre from 4 p.m. to 12 a.m.
  - ii. Arya also had January 18 booked (this conflicts with our January dance at Bonsor) and January 19 (day after the dance) - Arya will release these two dates
- b. Gina had also talked to Amy and Michael - they are not ready/prepared to do it right now
- c. Tessa is interested and available for the 26th
- d. 4:00 p.m. booking is good for setup - workshop can start at 4:30
- e. Option 1: dedicate one hour social dancing immediately after the workshop for just workshop attendees, then open up the social dance to the community
  - i. Board members support this option
- f. Option 2: open the social dance up to the community right after the workshop
- g. Online ticketing for the workshop and the social
  - i. We will do presales for the dance to control numbers
- h. Workshop registration will be done at frontend (Tessa will be involved with registration and marketing content - marketing will be done by the club) - Tessa wants to communicate this as "an experience" - come to the workshop, plus a dance or lesson later for free
- i. Will there be a break for workshop attendees before the dance? - Gina to determine details with Tessa 3
- j. Tessa's fee is \$1,500 for 3 hours (including breaks) - Tessa will provide a second instructor (to meet our goal of supporting upcoming instructors)



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- k. \$5 workshop & dance fee, free for students
- l. We did not define the cost for the social dance - \$5?
- m. Capacity is 200 in the large room - put our cap at 150 tickets (allow for additional without tix - board, volunteers, etc.)
- n. Any outstanding decisions - let's make them virtually and not wait for the next dance - time is pressing
- o. Beginner social - how do we determine who we invite to that first hour? or will they show up to the workshop - Gina will discuss with Tessa
- p. **ACTION:** Gina will confirm tonight with Tessa and message Arya tomorrow morning so he can let the additional dates go
- q. Volunteers - Vince will lead
- r. Hillary will coordinate with Gina for the requirements in Square

### 14. Adding a WCS calendar to the website (Arya)

- a. Arya has mocked up November for the Board to review
- b. Arya provided the link - Board to provide feedback

### 15. Further Discussion around Donations to WCS community members

- a. See item #6
- b. Discussion about what we do and don't support - how does this align with our values
- c. While wanting to support dancers/instructors in our larger community this request goes outside the scope of our defined community and could set a precedent for other requests
- d. Motivation around this request was that there were other clubs donating to the GoFundMe - if everyone put in it would help
- e. It could also lift our profile for Vancouver - help bring in other international instructors and build relationships outside of our community for expertise and support in things we want to do in the future
- f. Healthy for us to build relationships with other pros and help attract them to come here
- g. Motion was a specific dance as a fund raiser for Robert
- h. Do we want to have a donation box at the December dance? (it's a free dance) - or provide a link to the GoFundMe
- i. Lots of perceived layers to this request - medical issue, choice to not have healthcare, etc.
- j. People can make requests and the Board can decide if we want to support it or not - re: precedent setting



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- k. This motion brings up the broader question around how we want to connect with the larger community and how we go about doing that

### 16. Square Membership

- a. Chris planned to meet with Hillary, Vince and Sara - Chris will follow-up
- b. Issue around managing membership renewals in the Square application
- c. Members are also currently not notified that memberships are coming up for renewal

### 17. Items for the next newsletter

- a. AGM
- b. Volunteers
- c. December dance and pricing
- d. Workshop (send out multiple emails for promotion of the workshop)
- e. Sea to Sky results
- f. Open coming up - Gina to get info from Tessa about Max & Jen
- g. November dance at Confed

### 18. Set the date & time for the next board meeting

- a. January 2, 7 p.m.

### 19. Adjourn

- a. Motion to adjourn - Rick
- b. Lauren seconds
- c. Meeting adjourned at 9:08 p.m.